

# FY2019-2020

COUNCIL ADOPTED

# BUDGET

City of Auburn, Maine



Holly C. Lasagna, Ward One  
Robert P. Hayes, Ward Two  
Andrew D. Titus, Ward Three  
Alfreda M. Fournier, Ward Four



Leroy G. Walker, Ward Five  
Belinda A. Gerry, At Large  
David C. Young, At Large

Jason J. Levesque, Mayor

## IN CITY COUNCIL

### ORDER xx-06032019

RESOLVED, that the following be, and hereby is the Annual Appropriation and Revenue Resolve of the City of Auburn for the fiscal year 2019-2020, which includes the amounts appropriated herein and revenues from all sources beginning July 1, 2019 and ending June 30, 2020.

The estimated aggregate amount of non-property tax revenue is \$43,087,150 with a municipal revenue budget of \$15,646,974 and a School Department revenue budget of \$27,440,176.

The aggregate appropriation for the City of Auburn is \$90,167,648, with a municipal budget of \$42,347,490 County budget of \$2,482,721 and a School Department budget of \$45,337,437 which received School Committee approval on May 1, 2019, and school budget approved at the May 13, 2019 Council Meeting pursuant to the School Budget Validation vote on June 11, 2019, in accordance with Maine Revised Statutes, Title 20-A § 1486 and based on the budget submitted to the Auburn City Council on April 15, 2019, by the City Manager, and notification was posted on the City of Auburn website on May 30, 2019 that a public hearing would be held on June 3, 2019 at 7:00 p.m. and said hearing having been held on that date, and as amended by the City Council, the same is hereby appropriated for the fiscal year 2019-2020 beginning July 1, 2019 for the lawful expenditures of the City of Auburn and the County of Androscoggin taxes, and said amounts are declared not to be in excess of the estimated revenue from taxation and sources other than taxation for the fiscal year of 2019-2020.

### COUNCIL AMENDMENTS (At First Reading)

On June 3, 2019, the Council passed the following amendment to the Annual Appropriation and Revenue Resolve:

**Amendment 1** – We the Council of the City of Auburn adopt and approve the following item to the City Budget:

Add \$15,000 to the Recreation and Sports Facilities budget to fund re-branding of the department.

### RESOLVE WITH ALL AMENDMENTS INCORPORATED

The estimated aggregate amount of non-property tax revenue is \$43,087,150 with a municipal revenue budget of \$15,646,974 and a School Department revenue budget of \$27,440,176.

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The aggregate appropriation for the City of Auburn is \$90,182,648, with a municipal budget of \$42,362,490 County budget of \$2,482,721 and a School Department budget of \$45,337,437 which received School Committee approval on May 1, 2019, and school budget approved at the May 13, 2019 Council Meeting pursuant to the School Budget Validation vote on June 11, 2019, in accordance with Maine Revised Statutes, Title 20-A § 1486 and based on the budget submitted to the Auburn City Council on April 15, 2019, by the City Manager, and notification was posted on the City of Auburn website on May 30, 2019 that a public hearing would be held on June 3, 2019 at 7:00 p.m. and said hearing having been held on that date, and as amended by the City Council, the same is hereby appropriated for the fiscal year 2019-2020 beginning July 1, 2019 for the lawful expenditures of the City of Auburn and the County of Androscoggin taxes, and said amounts are declared not to be in excess of the estimated revenue from taxation and sources other than taxation for the fiscal year of 2019-2020.

### **COUNCIL AMENDMENTS (At Second Reading)**

On June 24, 2019, the Council passed the following amendments to the Annual Appropriation and Revenue Resolve:

**Amendment 1** – We the Council of the City of Auburn adopt and approve the following item to the City Budget:

Add \$300,000 to the State Revenue Sharing Estimated revenue account.

**Amendment 2** – We the Council of the City of Auburn adopt and approve the following item to the City Budget:

Add \$10,000 to the Mayor and Council budget to fund the initiation of a program to address food insecurity in Auburn.

### **RESOLVE WITH ALL AMENDMENTS INCORPORATED (FINAL)**

The estimated aggregate amount of non-property tax revenue is \$43,387,150 with a municipal revenue budget of \$15,946,974 and a School Department revenue budget of \$27,440,176.

The aggregate appropriation for the City of Auburn is \$90,192,648, with a municipal budget of \$42,372,490 County budget of \$2,482,721 and a School Department budget of \$45,337,437 which received School Committee approval on May 1, 2019, and school budget approved at the May 13, 2019 Council Meeting pursuant to the School Budget Validation vote on June 11, 2019, in accordance with Maine Revised Statutes, Title 20-A § 1486 and based on the budget submitted to the Auburn City Council on April 15, 2019, by the City Manager, and notification was posted on the City of Auburn website on May 30, 2019 that a public hearing would be held on June 3, 2019 at 7:00 p.m. and said hearing having been held on that date, and as

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amended by the City Council, the same is hereby appropriated for the fiscal year 2019-2020 beginning July 1, 2019 for the lawful expenditures of the City of Auburn and the County of Androscoggin taxes, and said amounts are declared not to be in excess of the estimated revenue from taxation and sources other than taxation for the fiscal year of 2019-2020.

#### SCHOOL BUDGET ARTICLES

Ordered that the Auburn City Council hereby adopts and approves the following School Budget articles for Fiscal Year 2019-2020

1. That \$18,399,387 be authorized to be expended for Regular Instruction;
2. That \$ 10,597,542 be authorized to be expended for Special Education;
3. That \$-0- be authorized to be expended for Career and Technical Education;
4. That \$ 834,264 be authorized to be expended for Other Instruction;
5. That \$ 4,894,395 be authorized to be expended for Student and Staff Support;
6. That \$ 965,499 be authorized to be expended for System Administration;
7. That \$ 1,525,475 be authorized to be expended for School Administration;
8. That \$ 1,822,093 be authorized to be expended for Transportation and Buses;
9. That \$ 5,134,574 be authorized to be expended for Facilities Maintenance;
10. That \$ 742,768 be authorized to be expended for Debt Service and Other Commitments;
11. That \$ 39,260 be authorized to be expended for All Other Expenditures;
12. That \$ 42,001,8775 be appropriated for the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and that \$16,355,070 be raised as the municipality's contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688;

***Explanation:*** *The city's contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding*

*Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.*

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13. That \$140,835 be raised and appropriated for the annual payments on debt service previously approved by the city's legislative body for non-state-funded school construction projects or non-state-funded portions of school construction projects, in addition to the funds appropriated as the local share of the city's contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with Maine Revised Statutes, Title 20-A, Section 15690 (2A);

**Explanation:** *Non-state-funded debt service is the amount of money needed for the annual payments on the city's long-term debt for major capital school construction projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the voters or other legislative body.*

14. That \$1,210,952 be raised and appropriated in additional local funds, which exceeds the State's Essential Programs and Services allocation model by \$1,210,952, as required to fund the budget recommended by the School Committee.

The School Committee recommends \$1,210,952, which exceeds the State's Essential Programs and Services allocation model by \$1,210,952. The School Committee gives the following reasons for exceeding the State's Essential Programs and Services funding model:

The Essential Programs and Services funding model does not recognize all of the costs of special education services, transportation services, instructional services, co-curricular services and other services that the School Department provides.

**Explanation:** *The additional local funds are those locally raised funds over and above the city's local contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state-funded debt service that will help achieve the school department budget for educational programs.*

15. That the school committee be authorized to expend \$44,955,256 for the fiscal year beginning July 1, 2019 and ending June 30, 2020 from the city's contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, fund balances, state subsidy and other receipts for the support of schools;

16. That the City of Auburn appropriate \$382,181 for Adult Education and raise \$190,404.00 as the local share, with authorization to expend any additional, incidental or miscellaneous receipts in the interest and for the well-being of the adult education program.

17. That in addition to amounts approved in the preceding articles, the School Committee be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes, provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated.

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We the Council of the City of Auburn adopt and approve the following items

RESOLVED, that the following be, and hereby is the Annual Budget and Revenue Estimate for the City of Auburn Enterprise Fund – Norway Savings Bank Arena for the fiscal year 2019 – 2020, which includes the amounts budgeted herein beginning July 1, 2019 and ending June 30, 2020.

The Enterprise Fund-Norway Savings Bank Arena estimated amount of non-property tax revenue is \$1,146,500.

The Enterprise Fund-Norway Savings Bank Arena operating budget is \$718,386.

If the Enterprise Fund-Norway Savings Bank Arena has a deficit at the end of the fiscal year, this deficit will be covered by the General Fund and will be considered a loan to the Arena to be paid back in subsequent years.

RESOLVED, that the following be, and hereby is the Annual Budget and Revenue Estimate for the City of Auburn Enterprise Fund – Ingersoll Turf Facility for the fiscal year 2019 – 2020, which includes the amounts budgeted herein beginning July 1, 2019 and ending June 30, 2020.

The Enterprise Fund-Ingersoll Turf Facility estimated amount of non-property tax revenue is \$230,000.

The Enterprise Fund- Ingersoll Turf Facility operating budget is \$214,491 and capital budget of \$11,000.

RESOLVED, The City is authorized to accept grants and forfeitures and to expend sums that may be received from grants and forfeitures for municipal purposes during the fiscal year beginning July 1, 2019 and ending June 30, 2020, provided that such grants and forfeitures do not require the expenditure of other funds not previously appropriated.

RESOLVED, that fifty percent (50%) of all real estate taxes assessed as in the annual commitment, committed to the Tax Collector, shall be due proportionately from each tax payer on September 16, 2019 and the remaining fifty percent (50%) shall be due on March 14, 2020.

Except as may be provided by resolve regarding payments in accordance with an installment payment plan, any real estate taxes remaining uncollected on September 17, 2019 and March 15, 2020 respectively shall bear interest at a rate of 8% per annum from and after such dates.

Personal property taxes shall be due and payable on or before September 16, 2019. Any personal property taxes remaining unpaid on September 18, 2018 shall bear an interest rate of 8% per annum from and after such date. Interest on all delinquent taxes shall be computed on a daily basis and shall be collected by the Tax Collector. The Tax Collector is authorized to accept tax prepayments.

CITY OF AUBURN  
FY 2020 EXPENDITURES  
COMPARISON FY19 AND FY20 BUDGETS

	COUNCIL ADOPTED BUDGET FY 18-19	DEPARTMENT PROPOSED BUDGET FY 19-20	MANAGER PROPOSED BUDGET FY 19-20	COUNCIL ADOPTED BUDGET FY 19-20	\$ Change	% Change
<b>City Expenses</b>						
Operating Expenses	29,100,879	30,733,678	30,051,555	30,061,555	960,676	3.30%
Debt Service/TIF	9,752,311	10,134,493	10,384,493	10,384,493	632,182	6.48%
Intergovernmental	4,171,977	4,278,480	4,409,163	4,409,163	237,186	5.69%
<b>Total City Expenses</b>	<b>43,025,167</b>	<b>45,146,651</b>	<b>44,845,211</b>	<b>44,855,211</b>	<b>1,830,044</b>	<b>4.25%</b>
<b>School Expenses</b>						
Operating Expenses	43,024,719	45,020,065	44,594,669	44,594,669	1,569,950	3.65%
Debt Service	669,064	742,768	742,768	742,768	(669,064)	-100.00%
<b>Total School Expenses</b>	<b>43,693,783</b>	<b>45,762,833</b>	<b>45,337,437</b>	<b>45,337,437</b>	<b>900,886</b>	<b>2.06%</b>
<b>Total Expenses</b>	<b>86,718,950</b>	<b>90,909,484</b>	<b>90,182,648</b>	<b>90,192,648</b>	<b>2,730,930</b>	<b>3.15%</b>
<b>Less: Non-Tax Revenues</b>						
City	14,514,483	15,646,974	15,646,974	15,946,974	1,432,491	9.87%
School	25,696,522	27,440,176	27,440,176	27,440,176	1,743,654	6.79%
<b>Total Non-Tax Revenues</b>	<b>40,211,005</b>	<b>43,087,150</b>	<b>43,087,150</b>	<b>43,387,150</b>	<b>3,176,145</b>	<b>7.90%</b>
<b>Tax Levy</b>						
City	26,099,008	27,031,812	26,715,516	26,425,516	326,508	1.25%
School	17,997,261	18,322,657	17,897,261	17,897,261	(100,000)	-0.56%
County Overlay	2,407,766	2,467,865	2,482,721	2,482,721	74,955	3.11%
<b>Total Tax Levy</b>	<b>46,504,035</b>	<b>47,822,334</b>	<b>47,095,498</b>	<b>46,805,498</b>	<b>301,463</b>	<b>0.65%</b>
Total Assessed Value	1,964,206,026	1,964,206,026	1,964,206,026	1,964,206,026		
Tax Rate						
City	13.29	13.76	13.60	13.45	0.17	1.25%
School	9.16	9.33	9.11	9.11	(0.05)	-0.56%
County Overlay	1.23	1.26	1.26	1.26	0.04	3.11%
						0.00%
<b>Total</b>	<b>23.68</b>	<b>24.35</b>	<b>23.98</b>	<b>23.83</b>	<b>0.15</b>	<b>0.65%</b>

CITY OF AUBURN  
 FY 2020 REVENUES  
 COMPARISON FY19 AND FY20 BUDGETS

CLASSIFICATION	COUNCIL ADOPTED BUDGET FY 18-19	MANAGER PROPOSED BUDGET FY 19-20	COUNCIL ADOPTED BUDGET FY 19-20	Increase (Decrease) from Prior Year Budget	Percentage of Increase (Decrease)
<b><u>General Government</u></b>					
Homestead Exemption Reimbursement	1,190,000	1,250,000	1,250,000	60,000	5.04%
Personal Property Reimbursement	2,175,000	2,400,000	2,400,000	225,000	0.00%
Tree Growth Reimbursement	10,000	10,000	10,000	-	0.00%
Veterans Reimbursement	18,000	18,000	18,000	-	0.00%
In Lieu of Taxes	90,000	90,000	90,000	-	0.00%
Excise Tax-Vehicles	3,800,000	3,875,000	3,875,000	75,000	1.97%
Excise Tax-Boats	15,000	15,000	15,000	-	0.00%
Excise Tax-Aircraft	20,000	20,000	20,000	-	0.00%
State Revenue Sharing	1,689,669	2,089,669	2,389,669	700,000	41.43%
Other State Aid	4,000	4,000	4,000	-	0.00%
Penalties & Interest	150,000	150,000	150,000	-	0.00%
Investment Income	32,000	70,000	70,000	38,000	118.75%
Transfer in from TIF	1,117,818	1,117,818	1,117,818	-	0.00%
Transfer in from TIF Workforce Development	200,000	-	-	(200,000)	-100.00%
Transfer in from Recreation Special Revenue	54,718	36,416	36,416	(18,302)	-33.45%
Transfer in from PAL Center	25,000	25,000	25,000	-	0.00%
Transfer in from School Dept (Electrician)	18,000	18,000	18,000	-	0.00%
NSBA Revenue		413,865	413,865	413,865	0.00%
Ingersoll Revenue		27,730	27,730	27,730	0.00%
Transfer in from Capital Projects (IT)	-	45,000	45,000	45,000	0.00%
Rental Income (Intermodal)	35,000	35,000	35,000	-	0.00%
Sale of Property	20,000	20,000	20,000	-	0.00%
Tax Sharing Revenue	165,000	165,000	165,000	-	0.00%
Cable Television Franchise	150,000	133,000	133,000	(17,000)	-11.33%
Cable Television Franchise - City of Lewiston	63,384	63,384	63,384	-	0.00%
MMWAC Host Fees	221,000	225,000	225,000	4,000	1.81%
Utility Reimbursement	27,500	20,000	20,000	(7,500)	-27.27%
Unclassified	10,000	10,000	10,000	-	0.00%
Fund Balance Contribution	527,500	527,500	527,500	-	0.00%
<b>Total General Government</b>	<b>11,828,589</b>	<b>12,874,382</b>	<b>13,174,382</b>	<b>1,345,793</b>	<b>11.38%</b>

CITY OF AUBURN  
FY 2020 REVENUES  
COMPARISON FY19 AND FY20 BUDGETS

CLASSIFICATION	COUNCIL ADOPTED BUDGET FY 18-19	MANAGER PROPOSED BUDGET FY 19-20	COUNCIL ADOPTED BUDGET FY 19-20	Increase (Decrease) from Prior Year Budget	Percentage of Increase (Decrease)
<b><u>City Clerk</u></b>					
Hunting/Fishing/Dogs	2,000	2,000	2,000	-	0.00%
Neutered Animals	3,000	3,000	3,000	-	0.00%
Voter Reg List	100	100	100	-	0.00%
Clerk/Sale of Copies	100	100	100	-	0.00%
City Clerk Notary	1,500	1,500	1,500	-	0.00%
Banner Hanging Fee	3,000	3,000	3,000	-	0.00%
Garage Sale Permits	3,200	3,200	3,200	-	0.00%
Commercial License	50,000	157,000	157,000	107,000	214.00%
Taxi License	4,000	4,000	4,000	-	0.00%
Marriage License	5,000	5,000	5,000	-	0.00%
Birth/Death/Marriage Cert	25,000	25,000	25,000	-	0.00%
Permits - Burial	7,000	7,000	7,000	-	0.00%
Fines-Dog	3,000	3,000	3,000	-	0.00%
<b>Total City Clerk</b>	<b>106,900</b>	<b>213,900</b>	<b>213,900</b>	<b>107,000</b>	<b>100.09%</b>
<b><u>Finance</u></b>					
Reg - Vehicles	60,000	60,000	60,000	-	0.00%
<b>Total Finance</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>-</b>	<b>0.00%</b>
<b><u>Community Services-ICT</u></b>					
GIS/Data & Maps	20	20	20	-	0.00%
<b>Total Community Services-ICT</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>-</b>	<b>0.00%</b>
<b><u>Assessing</u></b>					
Maps & Copies	20	20	20	-	0.00%
<b>Total Assessing</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>-</b>	<b>0.00%</b>
<b><u>Health &amp; Social Services</u></b>					
GA Reimbursement	103,747	94,122	94,122	(9,625)	-9.28%
<b>Total Health &amp; Social Services</b>	<b>103,747</b>	<b>94,122</b>	<b>94,122</b>	<b>(9,625)</b>	<b>-9.28%</b>

CITY OF AUBURN  
 FY 2020 REVENUES  
 COMPARISON FY19 AND FY20 BUDGETS

CLASSIFICATION	COUNCIL ADOPTED BUDGET FY 18-19	MANAGER PROPOSED BUDGET FY 19-20	COUNCIL ADOPTED BUDGET FY 19-20	Increase (Decrease) from Prior Year Budget	Percentage of Increase (Decrease)
<b><u>Planning &amp; Permitting</u></b>					
Maps & Copies	500	500	500	-	0.00%
Departmental Reviews	16,000	16,000	16,000	-	0.00%
Fire Alarm Inspections	29,000	29,000	29,000	-	0.00%
Citation Ordinance	2,000	2,000	2,000	-	0.00%
Advertising Costs	5,000	5,000	5,000	-	0.00%
Permits - Building	110,000	190,000	190,000	80,000	72.73%
CDBG Reimbursement for Services	214,430	214,430	214,430	-	0.00%
Permits - Electrical	18,000	20,000	20,000	2,000	11.11%
Permits - Plumbing	11,000	12,000	12,000	1,000	9.09%
Permits - Sign	5,000	5,000	5,000	-	0.00%
<b>Total Planning &amp; Permitting</b>	<b>410,930</b>	<b>493,930</b>	<b>493,930</b>	<b>83,000</b>	<b>20.20%</b>
<b><u>Public Works-Engineering</u></b>					
Fees - Inspection	6,000	10,000	10,000	4,000	66.67%
Fees - Drive Opening	200	200	200	-	0.00%
Fees - Bid Documents	1,000	1,000	1,000	-	0.00%
Permits - Fill	1,000	1,000	1,000	-	0.00%
Permits - Street Opening	40,000	30,000	30,000	(10,000)	-25.00%
<b>Total Community Services-Engineering</b>	<b>48,200</b>	<b>42,200</b>	<b>42,200</b>	<b>(6,000)</b>	<b>-12.45%</b>
<b><u>Fire Department</u></b>					
Copies of Reports	200	200	200	-	0.00%
EMS Transport	1,250,000	1,200,000	1,200,000	(50,000)	-4.00%
Salvage Calls	100	100	100	-	0.00%
Permits - Oil Burner	800	800	800	-	0.00%
<b>Total Fire Department</b>	<b>1,251,100</b>	<b>1,201,100</b>	<b>1,201,100</b>	<b>(50,000)</b>	<b>-4.00%</b>

CITY OF AUBURN  
 FY 2020 REVENUES  
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<b><u>Police Department</u></b>					
Accident & Police	12,000	11,000	11,000	(1,000)	-8.33%
Court	10,000	10,000	10,000	-	0.00%
Photos & Tapes	3,500	800	800	(2,700)	-77.14%
False Alarms	12,000	12,500	12,500	500	4.17%
Animal Impound	1,000	-	-	(1,000)	-100.00%
Veh Rel/Non Driver	2,000	2,000	2,000	-	0.00%
Veh Rel/Driver Licence	13,000	9,000	9,000	(4,000)	-30.77%
ARRA Cops Grant	12,477	-	-	(12,477)	-100.00%
MDEA Reimbursement	170,000	170,000	170,000	-	0.00%
Permits - Firearms	4,000	2,000	2,000	(2,000)	-50.00%
Fines - Parking Violations	65,000	50,000	50,000	(15,000)	-23.08%
<b>Total Police Department</b>	<b>304,977</b>	<b>267,300</b>	<b>267,300</b>	<b>(37,677)</b>	<b>-12.35%</b>
<b><u>Public Works</u></b>					
State/Local Road Assistance	400,000	400,000	400,000	-	0.00%
<b>Total Public Works</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>-</b>	<b>0.00%</b>
<b>Total Municipal</b>	<b>14,514,483</b>	<b>15,646,974</b>	<b>15,946,974</b>	<b>1,432,491</b>	<b>9.87%</b>

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<b>School Department</b>					
Reg Secondary Tuition	160,973	165,026	165,026	4,053	2.52%
SOS Tuition	60,000	50,000	50,000	(10,000)	-16.67%
Adult Ed Tuition	93,300	93,300	93,300	-	0.00%
State Subsidy for Education	23,678,756	25,249,723	25,249,723	1,570,967	6.63%
Debt Service Reimbursement	624,158	601,933	601,933	(22,225)	-3.56%
Capital Reserve-EL Project	-	-	-	-	-
Special Ed/Mainecare	120,000	140,692	140,692	20,692	17.24%
State Agency Clients	30,000	50,000	50,000	20,000	66.67%
State Aid for Adult Education	91,918	94,206	94,206	2,288	2.49%
Miscellaneous	68,000	68,000	68,000	-	0.00%
Daycare Rent	50,000	50,000	50,000	-	0.00%
Fund Balance	719,417	877,296	877,296	157,879	0.00%
<b>Total School</b>	<b>25,696,522</b>	<b>27,440,176</b>	<b>27,440,176</b>	<b>1,743,654</b>	<b>6.79%</b>
<b>Total Non-Property Tax Revenue - Municipal</b>					
Total Non-Property Tax Revenue - Municipal	14,514,483	15,646,974	15,946,974	1,432,491	9.87%
Total Non-Property Tax Revenue - School	<u>25,696,522</u>	<u>27,440,176</u>	<u>27,440,176</u>	<u>1,743,654</u>	<u>6.79%</u>
<b>Total Non-Property Tax Revenue</b>	<b>40,211,005</b>	<b>43,087,150</b>	<b>43,387,150</b>	<b>3,176,145</b>	<b>7.90%</b>
<b>Total Proposed Budget - Municipal</b>					
Total Proposed Budget - Municipal	43,025,167	44,845,211	44,855,211	1,830,044	4.25%
Total Proposed Budget - School	<u>43,693,783</u>	<u>45,337,437</u>	<u>45,337,437</u>	<u>1,643,654</u>	<u>3.76%</u>
<b>Total Proposed Budget</b>	<b>86,718,950</b>	<b>90,182,648</b>	<b>90,192,648</b>	<b>3,473,698</b>	<b>4.01%</b>
<b>Total Property Tax Dollars Needed - Municipal</b>					
Total Property Tax Dollars Needed - Municipal	28,510,684	29,198,237	28,908,237	397,553	1.39%
Total Property Tax Dollars Needed - School	<u>17,997,261</u>	<u>17,897,261</u>	<u>17,897,261</u>	<u>(100,000)</u>	<u>-0.56%</u>
<b>Total Property Tax Dollars Needed</b>	<b>46,507,945</b>	<b>47,095,498</b>	<b>46,805,498</b>	<b>297,553</b>	<b>0.64%</b>

CITY OF AUBURN  
FY 2020 EXPENDITURES  
COMPARISON FY19 AND FY20 BUDGETS

CLASSIFICATION	COUNCIL ADOPTED BUDGET FY 18-19	DEPARTMENT PROPOSED BUDGET FY 19-20	MANAGER PROPOSED BUDGET FY 19-20	COUNCIL ADOPTED BUDGET FY 19-20	Increase (Decrease) from Prior Year Budget	Percentage of Increase (Decrease)
<b><u>Administration</u></b>						
City Clerk	185,898	223,068	207,139	207,139	21,241	11.43%
City Manager	474,086	582,119	582,119	582,119	108,033	22.79%
Finance	694,109	859,797	734,597	734,597	40,488	5.83%
Human Resources	149,953	153,182	153,182	153,182	3,229	2.15%
IT	588,403	777,379	713,729	713,729	125,326	21.30%
Mayor & Council	111,610	113,137	113,137	123,137	11,527	10.33%
<b>Total Administration</b>	<b>2,204,059</b>	<b>2,708,682</b>	<b>2,503,903</b>	<b>2,513,903</b>	<b>309,844</b>	<b>14.06%</b>
<b><u>Community Services</u></b>						
Health & Social Services						
Administration	75,290	76,911	76,911	76,911	1,621	2.15%
Assistance	148,210	134,460	134,460	134,460	(13,750)	-9.28%
Economic and Community Development	1,471,918	1,333,724	1,333,724	1,333,724	(138,194)	-9.39%
Recreation	384,630	461,625	448,575	448,575	63,945	16.63%
Public Library	998,189	1,006,217	1,006,217	1,006,217	8,028	0.80%
<b>Total Community Services</b>	<b>3,078,237</b>	<b>3,012,937</b>	<b>2,999,887</b>	<b>2,999,887</b>	<b>(78,350)</b>	<b>-2.55%</b>
<b><u>Fiscal Services</u></b>						
Debt Service	6,702,508	7,084,690	7,334,690	7,334,690	632,182	9.43%
Emergency Reserve	431,003	452,999	445,802	445,802	14,799	3.43%
Facilities	650,641	657,128	667,128	667,128	16,487	2.53%
Transfer to TIF	3,049,803	3,049,803	3,049,803	3,049,803	0	0.00%
Fringe Benefits	6,471,614	7,073,669	6,797,826	6,797,826	326,212	5.04%
Workers' Compensation	581,360	664,910	637,910	637,910	56,550	9.73%
<b>Total Fiscal Services</b>	<b>17,886,929</b>	<b>18,983,199</b>	<b>18,933,159</b>	<b>18,933,159</b>	<b>1,046,230</b>	<b>5.85%</b>
<b><u>Public Safety</u></b>						
Fire	4,422,256	4,521,061	4,515,511	4,515,511	93,255	2.11%
Fire EMS Transport	683,181	695,751	695,751	695,751	12,570	1.84%
Police	4,166,631	4,363,414	4,275,323	4,275,323	108,692	2.61%
<b>Total Public Safety</b>	<b>9,272,068</b>	<b>9,580,226</b>	<b>9,486,585</b>	<b>9,486,585</b>	<b>214,517</b>	<b>2.31%</b>
<b><u>Public Services</u></b>						
Public Works	4,778,668	4,920,256	4,836,798	4,836,798	58,130	1.22%
Solid Waste	988,013	1,017,655	1,030,500	1,030,500	42,487	4.30%
Water & Sewer	645,216	645,216	645,216	645,216	0	0.00%
<b>Total Public Works</b>	<b>6,411,897</b>	<b>6,583,127</b>	<b>6,512,514</b>	<b>6,512,514</b>	<b>100,617</b>	<b>1.57%</b>
<b>Total Municipal</b>	<b>38,853,190</b>	<b>40,868,171</b>	<b>40,436,048</b>	<b>40,446,048</b>	<b>1,592,858</b>	<b>4.10%</b>

CITY OF AUBURN  
FY 2020 EXPENDITURES  
COMPARISON FY19 AND FY20 BUDGETS

CLASSIFICATION	COUNCIL ADOPTED BUDGET FY 18-19	DEPARTMENT PROPOSED BUDGET FY 19-20	MANAGER PROPOSED BUDGET FY 19-20	COUNCIL ADOPTED BUDGET FY 19-20	Increase (Decrease) from Prior Year Budget	Percentage of Increase (Decrease)
<b>Intergovernmental Programs</b>						
County Taxes	2,407,766	2,467,865	2,482,721	2,482,721	74,955	3.11%
Tax Sharing	270,000	270,000	270,000	270,000	0	0.00%
Auburn-Lewiston Municipal Airport	172,000	191,000	191,000	191,000	19,000	11.05%
Lew-Aub Transit Committee	199,130	215,311	331,138	331,138	132,008	66.29%
Lew-Aub 911 Communications Center	1,123,081	1,134,304	1,134,304	1,134,304	11,223	1.00%
<b>Total Intergovernmental Programs</b>	<b>4,171,977</b>	<b>4,278,480</b>	<b>4,409,163</b>	<b>4,409,163</b>	<b>237,186</b>	<b>5.69%</b>
<b>Grand Total Municipal</b>	<b>43,025,167</b>	<b>45,146,651</b>	<b>44,845,211</b>	<b>44,855,211</b>	<b>1,830,044</b>	<b>4.25%</b>
Education Operation	43,024,719	45,020,065	44,594,669	44,594,669	1,569,950	3.65%
Education Debt Service	669,064	742,768	742,768	742,768	73,704	11.02%
<b>Total School</b>	<b>43,693,783</b>	<b>45,762,833</b>	<b>45,337,437</b>	<b>45,337,437</b>	<b>1,643,654</b>	<b>3.76%</b>
<b>Total Budget</b>	<b>86,718,950</b>	<b>90,909,484</b>	<b>90,182,648</b>	<b>90,192,648</b>	<b>3,473,698</b>	<b>4.01%</b>

CITY OF AUBURN  
 FY 2020 EXPENDITURES  
 COMPARISON FY19 AND FY20 BUDGETS

CLASSIFICATION	COUNCIL ADOPTED BUDGET FY 18-19	DEPARTMENT PROPOSED BUDGET FY 19-20	MANAGER PROPOSED BUDGET FY 19-20	COUNCIL ADOPTED BUDGET FY 19-20	Increase (Decrease) from Prior Year Budget	Percentage of Increase (Decrease)
Non-Property Tax Revenue						
Municipal	14,514,483	15,646,974	15,646,974	15,946,974	1,132,491	7.80%
Education	25,696,522	27,440,176	27,440,176	27,440,176	1,743,654	6.79%
<b>Total</b>	<b>40,211,005</b>	<b>43,087,150</b>	<b>43,087,150</b>	<b>43,387,150</b>	<b>2,876,145</b>	<b>7.15%</b>
Property Tax Dollars Needed						
Municipal	28,506,774	29,499,677	29,198,237	28,908,237	691,463	2.43%
Education	17,997,261	18,322,657	17,897,261	17,897,261	(100,000)	-0.56%
<b>Total</b>	<b>46,504,035</b>	<b>47,822,334</b>	<b>47,095,498</b>	<b>46,805,498</b>	<b>591,463</b>	<b>1.27%</b>
<b>Property Tax Rate Based on Assessed Values of :</b>	<b>23.68</b>	<b>24.35</b>	<b>23.98</b>	<b>23.42</b>	<b>0.30</b>	<b>1.27%</b>
	<b>1,964,206,026</b>	<b>1,964,206,026</b>	<b>1,964,206,026</b>	<b>1,998,286,739</b>		
<b>Property Tax Rate</b>						
Municipal Tax Rate	<b>\$14.51</b>	<b>\$15.02</b>	<b>\$14.87</b>	<b>\$14.47</b>	<b>0.35</b>	<b>2.43%</b>
Education Tax Rate	<b>\$9.16</b>	<b>\$9.33</b>	<b>\$9.11</b>	<b>\$8.96</b>	<b>(0.05)</b>	<b>-0.56%</b>
	<b>23.68</b>	<b>24.35</b>	<b>23.98</b>	<b>23.42</b>	<b>0.30</b>	<b>1.27%</b>



# City of Auburn

## Master List

Fiscal Year 2020  
Adopted 6.24.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<b>City Clerk</b>							
Regular Salaries	142,333	141,412	142,814	142,814	142,814	1,402	1%
OT- Regular	832	500	1,000	1,000	1,000	500	100%
Office Supplies	735	1,200	1,725	1,725	1,725	525	44%
Other Sup - Voter	7,193	3,900	6,036	6,036	6,036	2,136	55%
Repairs - Equipment	0	300	300	300	300	0	0%
Training & Tuition	645	1,000	900	900	900	(100)	-10%
Advertising	848	800	1,000	1,000	1,000	200	25%
Professional Services	5,061	5,000	5,000	5,000	5,000	0	0%
Travel-Mileage	969	900	2,500	2,500	2,500	1,600	178%
Dues & Subscriptions	487	565	604	604	604	39	7%
Wardens & Ward Clerks	16,145	19,231	39,444	32,260	32,260	13,029	68%
Voting Machines	9,603	9,590	13,650	11,000	11,000	1,410	15%
Election Equipment	0	0	5,095	0	0	0	0%
Record Restoration	0	1,500	3,000	2,000	2,000	500	33%
<b>TOTAL</b>	<b>184,851</b>	<b>185,898</b>	<b>223,068</b>	<b>207,139</b>	<b>207,139</b>	<b>21,241</b>	<b>11.4%</b>



# City of Auburn City Clerk

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Regular Salaries	Total	141,412	142,814	142,814
OT- Regular	Total	500	1,000	1,000
Office Supplies	Total	1,200	1,725	1,725
Other Sup - Voter	Total	3,900	6,036	6,036

***Estimated Detail of Regular Salaries***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Regular Salaries		
City Clerk (non-union)	\$ 72,828	\$ 72,828
Licensing Specialist/Deputy City Clerk (non union)	\$ 36,835	\$ 36,835
Office Assistant/Assistant Clerk (union)	\$ 33,151	\$ 33,151
	<b>\$ 142,814</b>	<b>\$ 142,814</b>

***Estimated Detail of OT- Regular***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
OT- Regular		
Overtime for Deputy and Asst Clerk for elections and caucuses.	\$ 1,000	\$ 1,000
	<b>\$ 1,000</b>	<b>\$ 1,000</b>

***Estimated Detail of Office Supplies***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Office Supplies		
General Office Supplies	\$ 1,725	\$ 1,725
	<b>\$ 1,725</b>	<b>\$ 1,725</b>

***Estimated Detail of Other Sup - Voter***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup - Voter		
Funds cost of printing ballots (3 Elections), and misc election day supplies.	\$ 6,036	\$ 6,036
	<b>\$ 6,036</b>	<b>\$ 6,036</b>



# City of Auburn City Clerk

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Repairs - Equipment	Total	300	300	300
Training & Tuition	Total	1,000	900	900
Advertising	Total	800	1,000	1,000
Professional Services	Total	5,000	5,000	5,000

***Estimated Detail of Repairs - Equipment***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Repairs - Equipment		
Funding for unexpected equipment repairs.	\$ 300	\$ 300
	<b>\$ 300</b>	<b>\$ 300</b>

***Estimated Detail of Training & Tuition***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Training & Tuition		
Staff training offered through Maine Town and City Clerk Association and the Secretary of State Election Conference and NE City Clerk Conference	\$ 900	\$ 900
	<b>\$ 900</b>	<b>\$ 900</b>

***Estimated Detail of Advertising***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Advertising		
Funds the cost of publishing public notices.	\$ 1,000	\$ 1,000
	<b>\$ 1,000</b>	<b>\$ 1,000</b>

***Estimated Detail of Professional Services***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Professional Services		
Funds the hosting of the code on the website and updates to the codification.	\$ 5,000	\$ 5,000
	<b>\$ 5,000</b>	<b>\$ 5,000</b>



# City of Auburn City Clerk

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Travel-Mileage	Total	900	2,500	2,500
Dues & Subscriptions	Total	565	604	604
Wardens & Ward Clerks	Total	19,231	32,260	32,260
Voting Machines	Total	9,590	11,000	11,000

***Estimated Detail of Travel-Mileage***

*Actual expenses may vary according to changing circumstances*

Travel-Mileage		Manager Proposed	Council Adopted
Lodging costs for conferences and mileage reimbursement.		\$ 2,500	\$ 2,500
		<b>\$ 2,500</b>	<b>\$ 2,500</b>

***Estimated Detail of Dues & Subscriptions***

*Actual expenses may vary according to changing circumstances*

Dues & Subscriptions		Manager Proposed	Council Adopted
Membership dues and Lewiston Sun Journal subscription		\$ 604	\$ 604
		<b>\$ 604</b>	<b>\$ 604</b>

***Estimated Detail of Wardens & Ward Clerks***

*Actual expenses may vary according to changing circumstances*

Wardens & Ward Clerks		Manager Proposed	Council Adopted
September 2019 Election (High School)		\$ -	\$ -
November 2019 Election		\$ 9,472	\$ 9,472
March 2020 Presidential Preference Primary		\$ 7,990	\$ 7,990
June 2020 School Budget and State Primary		\$ 9,298	\$ 9,298
Temporary Election Assistance		\$ 5,500	\$ 5,500
		<b>\$ 32,260</b>	<b>\$ 32,260</b>

***Estimated Detail of Voting Machines***

*Actual expenses may vary according to changing circumstances*

Voting Machines		Manager Proposed	Council Adopted
Funds leasing of tabulating machines and the programming of these machines for 4 elections.		\$ 11,000	\$ 11,000
		<b>\$ 11,000</b>	<b>\$ 11,000</b>



# City of Auburn City Clerk

**Fiscal Year 2020  
Adopted 6.24.2019**

Line Items		Last Year	Manager Proposed	Council Adopted
Election Equipment	Total	-	-	-
Record Restoration	Total	1,500	2,000	2,000

***Estimated Detail of Election Equipment***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Election Equipment		
Storage trailer for all election equipment.	\$ -	\$ -
	\$ -	\$ -

***Estimated Detail of Record Restoration***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Record Restoration		
Funds the cost of preserving old records, one or two books.	\$ 2,000	\$ 2,000
	\$ 2,000	\$ 2,000



# City of Auburn

## Master List

**Fiscal Year 2020**  
**Adopted 6.24.2019**

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<b><i>City Manager</i></b>							
Regular Salaries	288,493	332,141	451,862	451,862	451,862	119,721	36.0%
PS - General	18,792	8,000	8,800	8,800	8,800	800	10.0%
PS-Legal Services	125,680	100,000	80,000	80,000	80,000	(20,000)	-20.0%
Office Supplies	7,218	3,000	3,000	3,000	3,000	0	0%
Comm - Telephone	1,540	1,680	1,680	1,680	1,680	0	0%
Special Events	20,751	12,500	12,500	12,500	12,500	0	0%
Training & Tuition	3,354	6,300	12,200	12,200	12,200	5,900	94%
Travel-Mileage	4,594	5,400	7,400	7,400	7,400	2,000	37%
Dues & Subscriptions	4,771	5,065	4,677	4,677	4,677	(388)	-8%
<b>TOTAL</b>	<b>475,193</b>	<b>474,086</b>	<b>582,119</b>	<b>582,119</b>	<b>582,119</b>	<b>108,033</b>	<b>22.8%</b>



# City of Auburn City Manager

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Regular Salaries	Total	332,141	451,862	451,862
PS - General	Total	8,000	8,800	8,800
PS-Legal Services	Total	100,000	80,000	80,000
Office Supplies	Total	3,000	3,000	3,000

***Estimated Detail of Regular Salaries***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Regular Salaries		
City Manager (non-union)	\$ 132,600	\$ 132,600
Assistant City Manager (non-union)	\$ 115,000	\$ 115,000
Director of Community Partnerships (non-union)	\$ 96,000	\$ 96,000
Executive Assistant (non-union)	\$ 52,018	\$ 52,018
Communication and Compliance Manager (non-union)	\$ 56,244	\$ 56,244
	<b>\$ 451,862</b>	<b>\$ 451,862</b>

***Estimated Detail of PS - General***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PS - General		
Funds items such as printing, business lunches, and Chamber table sponsorship, etc.	\$ 8,800	\$ 8,800
	<b>\$ 8,800</b>	<b>\$ 8,800</b>

***Estimated Detail of PS-Legal Services***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PS-Legal Services		
Funds legal services for the City	\$ 80,000	\$ 80,000
	<b>\$ 80,000</b>	<b>\$ 80,000</b>

***Estimated Detail of Office Supplies***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Office Supplies		
General Office Supplies	\$ 3,000	\$ 3,000
	<b>\$ 3,000</b>	<b>\$ 3,000</b>



# City of Auburn City Manager

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Comm - Telephone	Total	1,680	1,680	1,680
Special Events	Total	12,500	12,500	12,500
Training & Tuition	Total	6,300	12,200	12,200
Travel-Mileage	Total	5,400	7,400	7,400

***Estimated Detail of Comm - Telephone***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Comm - Telephone		
Funds stipend for cell phones for Manager and Asst Manager.	\$ 1,680	\$ 1,680
	<b>\$ 1,680</b>	<b>\$ 1,680</b>

***Estimated Detail of Special Events***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Special Events		
This account fund the cost associated with various special events,	\$ 12,500	\$ 12,500
	<b>\$ 12,500</b>	<b>\$ 12,500</b>

***Estimated Detail of Training & Tuition***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Training & Tuition		
This account covers cost for tuition, fees for professional development, professional conferences and conventions to meet the training, education, and professional certification requirements for the City Manager's Office.	\$ 12,200	\$ 12,200
	<b>\$ 12,200</b>	<b>\$ 12,200</b>

***Estimated Detail of Travel-Mileage***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Travel-Mileage		
Reimburse use of personal vehicle for City business	\$ 7,400	\$ 7,400
	<b>\$ 7,400</b>	<b>\$ 7,400</b>



# City of Auburn City Manager

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Dues & Subscriptions	Total	5,065	4,677	4,677

**Estimated Detail of Dues & Subscriptions**

*Actual expenses may vary according to changing circumstances*

Dues & Subscriptions	Manager Proposed	Council Adopted
Fund the cost for membershipsto various organizations and subscriptions to graphic design software utilized by the City Manager’s Office.	\$ 4,677	\$ 4,677
	\$ 4,677	\$ 4,677



# City of Auburn

## Master List

Fiscal Year 2020  
Adopted 6.24.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<b>County Tax</b>							
County Tax	2,296,224	2,407,766	2,467,865	2,482,721	2,482,721	74,955	3%
<b>TOTAL</b>	<b>2,296,224</b>	<b>2,407,766</b>	<b>2,467,865</b>	<b>2,482,721</b>	<b>2,482,721</b>	<b>74,955</b>	<b>3.1%</b>



# City of Auburn County Tax

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
County Tax	Total	2,407,766	2,482,721	2,482,721

*Estimated Detail of County Tax*

*Actual expenses may vary according to changing circumstances*

County Tax	Manager Proposed	Council Adopted
	\$ 2,482,721	\$ 2,482,721
	\$ 2,482,721	\$ 2,482,721



# City of Auburn

## Master List

Fiscal Year 2020  
Adopted 6.24.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<b><i>Debt Service</i></b>							
Principal	5,399,265	5,741,705	6,011,310	6,261,310	6,261,310	519,605	9%
Interest	814,380	960,803	1,073,380	1,073,380	1,073,380	112,577	12%
<b>TOTAL</b>	<b>6,213,645</b>	<b>6,702,508</b>	<b>7,084,690</b>	<b>7,334,690</b>	<b>7,334,690</b>	<b>632,182</b>	<b>9.4%</b>



# City of Auburn Debt Service

Fiscal Year 2020  
Adopted 6.24.2019

Line Items	Last Year	Manager Proposed	Council Adopted
<b>Debt Service</b>	<b>Total</b>	<b>6,702,508</b>	<b>7,334,690</b>

**Estimated Detail of Debt Service**

*Actual expenses may vary according to changing circumstances*

Debt Service	<i>Matur ity</i>	<i>Issued Amount</i>	<i>Balance 06/30/19</i>	<i>Principal</i>	<i>Interest</i>	Manager Proposed	Council Adopted
City Building 3.89%	11/22	\$ 8,200,000	\$ 1,640,000	\$ 410,000	\$ 70,920		
Public Impr. 09/10	3/20	\$ 5,500,000	\$ 550,000	\$ 550,000	\$ 9,547		
Public Impr. 10/11	3/21	\$ 7,900,000	\$ 1,580,000	\$ 640,000	\$ 24,000		
MMBB Clean Water	6/12	\$ 827,854	\$ 413,927	\$ 41,393	\$ 4,140		
Public Impr 11/12	11/22	\$ 4,500,000	\$ 1,350,000	\$ 350,000	\$ 22,313		
Public Impr. 12/13	9/22	\$ 5,600,000	\$ 2,030,000	\$ 351,215	\$ 49,448		
Library Refunding	9/22	\$ 1,590,000	\$ 1,045,000	\$ 175,000	\$ 32,475		
Public Impr. 13/14	9/23	\$ 5,625,000	\$ 2,800,000	\$ 419,526	\$ 53,889		
Public Impr. 14/15	9/24	\$ 6,800,000	\$ 4,080,000	\$ 482,800	\$ 77,248		
Public Impr. 15/16	9/25	\$ 5,700,000	\$ 3,990,000	\$ 467,550	\$ 60,782		
Public Impr. 16/17	9/26	\$ 5,030,000	\$ 4,010,000	\$ 368,333	\$ 81,359		
Public Impr. 17/18	9/27	\$ 8,500,000	\$ 7,600,000	\$ 783,685	\$ 294,392		
Public Impr. 18/19	9/28	\$ 7,655,000	\$ 7,655,000	\$ 624,000	\$ 262,867		
		\$ 73,427,854	\$ 38,743,927	\$ 5,663,502	\$ 1,043,380	<b>\$ 6,706,882</b>	<b>\$ 6,706,882</b>
Quint Lease						\$ 90,808	\$ 90,808
NSB Arena						\$ 507,000	\$ 507,000
Interest Payment for FY20 Bond						\$ 30,000	\$ 30,000
						<b>\$ 7,334,690</b>	<b>\$ 7,334,690</b>
						<b>\$ 7,334,690</b>	<b>\$ 7,334,690</b>



# City of Auburn

## Master List

Fiscal Year 2020  
Adopted 6.24.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<b><i>Economic and Community Development</i></b>							
Regular Salaries	630,705	898,531	921,264	921,264	921,264	22,733	3%
Longevity Bonus	0	0	1,000	1,000	1,000	1,000	0%
Uniform Allowance	705	1,000	1,000	1,000	1,000	0	0%
OT - Regular	8,249	11,596	17,770	17,770	17,770	6,174	53%
PS - General	5,850	201,500	85,840	85,840	85,840	(115,660)	-57%
Office Supplies	595	1,600	1,600	1,600	1,600	0	0%
Other Sup - Operating	1,843	2,200	2,200	2,200	2,200	0	0%
Other Sup - Safety Equipmen	1,623	2,000	3,000	3,000	3,000	1,000	50%
MV Sup - Tires/Tube/Chain	641	900	900	900	900	0	0%
MV Sup - Gas & Oil	1,624	2,980	3,463	3,463	3,463	483	16%
Comm - Telephone	6,666	3,768	4,347	4,347	4,347	579	15%
Utilities - Electricity	299,615	249,598	163,960	163,960	163,960	(85,638)	-34%
Repairs - Vehicles	1,497	2,700	3,700	3,700	3,700	1,000	37%
Repairs - Equipment	1,957	5,500	5,500	5,500	5,500	0	0%
Repairs - Street Lights	12,603	7,000	7,000	7,000	7,000	0	0%
Repairs - Traffic Signal Maint	7,174	10,000	10,000	10,000	10,000	0	0%
Training & Tuition	1,071	4,135	4,135	4,135	4,135	0	0%
Advertising	3,149	3,360	3,360	3,360	3,360	0	0%
Travel-Mileage	787	1,000	1,200	1,200	1,200	200	20%
Travel-Seminar Costs	1,044	1,600	1,600	1,600	1,600	0	0%
Dues & Subscriptions	30,121	30,950	31,885	31,885	31,885	935	3%
Capital Operating	0	30,000	59,000	59,000	59,000	29,000	97%
<b>TOTAL</b>	<b>1,019,591</b>	<b>1,471,918</b>	<b>1,333,724</b>	<b>1,333,724</b>	<b>1,333,724</b>	<b>(138,194)</b>	<b>-9.4%</b>



# City of Auburn Economic and CD

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Regular Salaries	Total	898,531	921,264	921,264
Longevity Bonus	Total	-	1,000	1,000
Uniform Allowance	Total	1,000	1,000	1,000

**Estimated Detail of Regular Salaries**

*Actual expenses may vary according to changing circumstances*

Regular Salaries	Total Staff	Manager Proposed	Council Adopted
Administrative Assistant (50% TIF)	1	\$ 45,477	\$ 45,477
Building / Code Compliance Officer/ Plumbing Inspector	1	\$ 62,197	\$ 62,197
City Electrician	1	\$ 69,694	\$ 69,694
Planner 1 / Land Use Code Compliance Officer (25% TIF)	1	\$ 60,000	\$ 60,000
Electrician I	1	\$ 55,000	\$ 55,000
Information Assistant	1	\$ 32,513	\$ 32,513
Housing Code Compliance Officer (up to \$50K, CDBG)	1	\$ 62,500	\$ 62,500
Director (90% TIF, 10% CDBG)	1	\$ 95,197	\$ 95,197
Deputy Director (65% TIF, 10% CDBG)	1	\$ 90,203	\$ 90,203
Neighborhood Service Coordinator (100% CDBG)	1	\$ 56,286	\$ 56,286
Economic Development Specialist (100% TIF)	1	\$ 56,000	\$ 56,000
City Planner/Urban Dev Specialist/Grant Administration (100% TIF)	1	\$ 64,000	\$ 64,000
CDBG Accounting Compliance & Underwriter (100% CDBG)	1	\$ 49,411	\$ 49,411
Development Manager (100% CDBG)	1	\$ 59,500	\$ 59,500
Sanitarian / Code Compliance Officer	1	\$ 63,286	\$ 63,286
	<b>15</b>	<b>\$ 921,264</b>	<b>\$ 921,264</b>
		TIF Offset	\$ 302,048
		CDBG Offset	\$ 183,737
	<b>Net</b>	<b>\$ 435,479</b>	<b>\$ 435,479</b>

**Estimated Detail of Longevity Bonus**

*Actual expenses may vary according to changing circumstances*

Longevity Bonus	Manager Proposed	Council Adopted
Employee Longevity	\$ 1,000	\$ 1,000
	<b>\$ 1,000</b>	<b>\$ 1,000</b>

**Estimated Detail of Uniform Allowance**

*Actual expenses may vary according to changing circumstances*

Uniform Allowance	Manager Proposed	Council Adopted
This account funds the day to day non-fire retardant clothing for the Electrical Division	\$ 1,000	\$ 1,000
	<b>\$ 1,000</b>	<b>\$ 1,000</b>



# City of Auburn Economic and CD

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
OT - Regular	Total	11,596	17,770	17,770
PS - General	Total	201,500	85,840	85,840
Office Supplies	Total	1,600	1,600	1,600
Other Sup - Operating	Total	2,200	2,200	2,200

***Estimated Detail of OT - Regular***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
OT - Regular		
This account funds overtime expenses for the Electrical Division and E&CD field Inspectors.	\$ 17,770	\$ 17,770
	<b>\$ 17,770</b>	<b>\$ 17,770</b>

***Estimated Detail of PS - General***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PS - General		
This account funds third party inspections, contracted projects , storage space for electrical and plan review for plumbing and electrical GIS Support and Marketing Support (\$65,000 TIF).	\$ 85,840	\$ 85,840
	<b>\$ 85,840</b>	<b>\$ 85,840</b>

***Estimated Detail of Office Supplies***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Office Supplies		
General Supplies (TIF 33%)	\$ 1,600	\$ 1,600
	<b>\$ 1,600</b>	<b>\$ 1,600</b>

***Estimated Detail of Other Sup - Operating***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup - Operating		
This account funds items needed to conduct code and plan reviews and printing inspection reports used by staff.	\$ 2,200	\$ 2,200
	<b>\$ 2,200</b>	<b>\$ 2,200</b>



# City of Auburn Economic and CD

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Other Sup - Safety Equipment	Total	2,000	3,000	3,000
MV Sup - Tires/Tube/Chain	Total	900	900	900
MV Sup - Gas & Oil	Total	2,980	3,463	3,463
Comm - Telephone	Total	3,768	4,347	4,347

***Estimated Detail of Other Sup - Safety Equipment***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup - Safety Equipment	\$ 3,000	\$ 3,000
This account funds both Federal and State OSHA requirements mandated for all employees as well as NFPA 70E standards for electrical workers.	\$ 3,000	\$ 3,000

***Estimated Detail of MV Sup - Tires/Tube/Chain***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
MV Sup - Tires/Tube/Chain	\$ 900	\$ 900
This account funds the cost of tire replacement and other supplies for the vehicles used by the staff in the inspection division.	\$ 900	\$ 900

***Estimated Detail of MV Sup - Gas & Oil***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
MV Sup - Gas & Oil	\$ 3,463	\$ 3,463
This account funds the cost of gas, replacement filters and other maintenance items for the vehicles used by the staff in the inspection division.	\$ 3,463	\$ 3,463

***Estimated Detail of Comm - Telephone***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Comm - Telephone	\$ 4,347	\$ 4,347
This account funds cell phones for the staff so they can be reached while in the field and be responsive to citizens.	\$ 4,347	\$ 4,347



# City of Auburn Economic and CD

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Utilities - Electricity	Total	249,598	163,960	163,960
Repairs - Vehicles	Total	2,700	3,700	3,700
Repairs - Equipment	Total	5,500	5,500	5,500
Repairs - Street Lights	Total	7,000	7,000	7,000

***Estimated Detail of Utilities - Electricity***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Utilities - Electricity		
This account covers Street lights and traffic signal equipment electrical.	\$ 163,960	\$ 163,960
	<b>\$ 163,960</b>	<b>\$ 163,960</b>

***Estimated Detail of Repairs - Vehicles***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Repairs - Vehicles		
Maintenance on 5 department vehicles and OSHA inspection on the Electrical Division aerial truck.	\$ 3,700	\$ 3,700
	<b>\$ 3,700</b>	<b>\$ 3,700</b>

***Estimated Detail of Repairs - Equipment***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Repairs - Equipment		
Maintenance on Municipal Fire Alarm System and materials for seasonal events.	\$ 5,500	\$ 5,500
	<b>\$ 5,500</b>	<b>\$ 5,500</b>

***Estimated Detail of Repairs - Street Lights***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Repairs - Street Lights		
Maintenance on municipaly owned street lights.	\$ 7,000	\$ 7,000
	<b>\$ 7,000</b>	<b>\$ 7,000</b>



# City of Auburn Economic and CD

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Repairs - Traffic Signal Maint	Total	10,000	10,000	10,000
Training & Tuition	Total	4,135	4,135	4,135
Advertising	Total	3,360	3,360	3,360
Travel-Mileage	Total	1,000	1,200	1,200

***Estimated Detail of Repairs - Traffic Signal Maint***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Repairs - Traffic Signal Maint		
This account fund the maintenance of the municipal traffic signals.	\$ 10,000	\$ 10,000
	<b>\$ 10,000</b>	<b>\$ 10,000</b>

***Estimated Detail of Training & Tuition***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Training & Tuition		
This account includes the cost of tuition, training materials and fees for professional development and required continuing education for staff.	\$ 4,135	\$ 4,135
	<b>\$ 4,135</b>	<b>\$ 4,135</b>

***Estimated Detail of Advertising***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Advertising		
This account funds the cost of public notices as required by law and Planning Board notices.	\$ 3,360	\$ 3,360
	<b>\$ 3,360</b>	<b>\$ 3,360</b>

***Estimated Detail of Travel-Mileage***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Travel-Mileage		
Personal use of vehicles. (TIF 50%)	\$ 1,200	\$ 1,200
	<b>\$ 1,200</b>	<b>\$ 1,200</b>



# City of Auburn Economic and CD

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Travel-Seminar Costs	Total	1,600	1,600	1,600
Dues & Subscriptions	Total	30,950	31,885	31,885
Capital Operating	Total	30,000	59,000	59,000

***Estimated Detail of Travel-Seminar Costs***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Travel-Seminar Costs		
Funds cost for staff to attend local and regional training and Planning Board members training.	\$ 1,600	\$ 1,600
	<b>\$ 1,600</b>	<b>\$ 1,600</b>

***Estimated Detail of Dues & Subscriptions***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Dues & Subscriptions		
Funds dues for professional affiliations for planning and inspection staff, as well as AVCOG dues.	\$ 31,885	\$ 31,885
	<b>\$ 31,885</b>	<b>\$ 31,885</b>

***Estimated Detail of Capital Operating***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Capital Operating		
See CIP List for operating capital.	\$ 59,000	\$ 59,000
	<b>\$ 59,000</b>	<b>\$ 59,000</b>



# City of Auburn

## Master List

Fiscal Year 2020  
Adopted 6.24.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<b><i>Emergency Reserve</i></b>							
Emergency Reserve	0	431,003	452,999	445,802	445,802	14,799	3%
<b>TOTAL</b>	-	<b>431,003</b>	<b>452,999</b>	<b>445,802</b>	<b>445,802</b>	<b>14,799</b>	<b>3.4%</b>



# City of Auburn Emergency Reserve

**Fiscal Year 2020  
Adopted 6.24.2019**

Line Items		Last Year	Manager Proposed	Council Adopted
Emergency Reserve	Total	431,003	445,802	445,802

***Estimated Detail of Emergency Reserve***

*Actual expenses may vary according to changing circumstances*

Emergency Reserve	Manager Proposed	Council Adopted
Emergency Reserve	\$ 445,802	\$ 445,802
	<b>\$ 445,802</b>	<b>\$ 445,802</b>

***Line Item Narrative***

**Emergency Reserve:** In accordance with the City Charter, Section 8.12, Emergency Reserve Fund, the Emergency Reserve fund shall be annually funded in an amount equal to at least one-half of one percent (0.5%) of the total amount to be appropriated for all purchases of the current fiscal year.



# City of Auburn

## Master List

**Fiscal Year 2020**  
**Adopted 6.24.2019**

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<b>Facilities</b>							
Regular Salaries	16,222	22,292	22,961	22,961	22,961	669	3%
Advertising	0	250	250	250	250	0	0%
PS - General	92,739	116,776	116,776	106,776	106,776	(10,000)	-9%
Repairs - Buildings	3,617	10,500	10,500	10,500	10,500	0	0%
Repairs - Equipment	3,378	3,000	3,000	3,000	3,000	0	0%
Travel - Mileage Reimburse	524	750	750	750	750	0	0%
Other Sup-Operating	12,313	11,200	11,200	11,200	11,200	0	0%
Tax Acquired Property Exp	18	0	2,500	2,500	2,500	2,500	0%
Comm - Telephone	3,044	4,500	4,500	4,500	4,500	0	0%
Utilities - Water/Sewer	4,502	3,950	3,950	3,950	3,950	0	0%
Utilities - Natural Gas	36,582	36,075	37,158	37,158	37,158	1,083	3%
Utilities - Electricity	67,299	75,000	75,000	75,000	75,000	0	0%
Comm - Postage	27,704	33,808	33,808	33,808	33,808	0	0%
Photocopiers	24,846	31,000	31,000	31,000	31,000	0	0%
Insurance Premiums	248,065	257,040	279,275	279,275	279,275	22,235	9%
Insurance Deductibles	(3,752)	24,500	24,500	24,500	24,500	0	0%
Operating Capital Expenditur	8,082	20,000	33,000	20,000	20,000	0	0%
<b>TOTAL</b>	<b>545,183</b>	<b>650,641</b>	<b>690,128</b>	<b>667,128</b>	<b>667,128</b>	<b>16,487</b>	<b>2.5%</b>



# City of Auburn Facilities

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Regular Salaries	Total	22,292	22,961	22,961
Advertising	Total	250	250	250
PS - General	Total	116,776	106,776	106,776
Repairs - Buildings	Total	10,500	10,500	10,500

### **Estimated Detail of Regular Salaries**

*Actual expenses may vary according to changing circumstances*

		Council Adopted
Regular Salaries		
Maintenance	\$ 22,961	\$ 22,961
	<b>\$ 22,961</b>	<b>\$ 22,961</b>

### **Estimated Detail of Advertising**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Advertising		
Advertising	\$ 250	\$ 250
	<b>\$ 250</b>	<b>\$ 250</b>

### **Estimated Detail of PS - General**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PS - General		
All annual professional maintenance and testing performed at Auburn Hall, including: Fire Alarm Testing, Elevator Inspection & License, Fire Extinguisher Inspection & Maintenance, HVAC Maintenance Contract, Janitorial Services, Security System Services, Sprinkler Testing and Maintenance.	\$ 106,776	\$ 106,776
	<b>\$ 106,776</b>	<b>\$ 106,776</b>

### **Estimated Detail of Repairs - Buildings**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Repairs - Buildings		
This account is used for the general maintenance of Auburn Hall including \$500.00 annua	\$ 10,500	\$ 10,500
	<b>\$ 10,500</b>	<b>\$ 10,500</b>



# City of Auburn Facilities

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Repairs - Equipment	Total	3,000	3,000	3,000
Travel - Mileage Reimbursement	Total	750	750	750
Other Sup-Operating	Total	11,200	11,200	11,200
Tax Acquired Property Exp	Total	-	2,500	2,500

***Estimated Detail of Repairs - Equipment***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Repairs - Equipment		
Lighting	\$ 3,000	\$ 3,000
	<b>\$ 3,000</b>	<b>\$ 3,000</b>

***Estimated Detail of Travel - Mileage Reimbursement***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Travel - Mileage Reimbursement		
Reimbursement for use of personal vehicles.	\$ 750	\$ 750
	<b>\$ 750</b>	<b>\$ 750</b>

***Estimated Detail of Other Sup-Operating***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup-Operating		
General operating supplies	\$ 11,200	\$ 11,200
	<b>\$ 11,200</b>	<b>\$ 11,200</b>

***Estimated Detail of Tax Acquired Property Exp***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Tax Acquired Property Exp		
Expenses related to tax acquired property, locks etc	\$ 2,500	\$ 2,500
	<b>\$ 2,500</b>	<b>\$ 2,500</b>

# City of Auburn Facilities

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Comm - Telephone	Total	4,500	4,500	4,500
Utilities - Water/Sewer	Total	3,950	3,950	3,950
Utilities - Natural Gas	Total	36,075	37,158	37,158
Utilities - Electricity	Total	75,000	75,000	75,000

***Estimated Detail of Comm - Telephone***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Comm - Telephone		
Cell phones for maintenance tech and Facilities Mgr and long distance service for Auburn Hall except Police.	\$ 4,500	\$ 4,500
	<b>\$ 4,500</b>	<b>\$ 4,500</b>

***Estimated Detail of Utilities - Water/Sewer***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Utilities - Water/Sewer		
Auburn Hall	\$ 3,950	\$ 3,950
	<b>\$ 3,950</b>	<b>\$ 3,950</b>

***Estimated Detail of Utilities - Natural Gas***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Utilities - Natural Gas		
Auburn Hall	\$ 37,158	\$ 37,158
	<b>\$ 37,158</b>	<b>\$ 37,158</b>

***Estimated Detail of Utilities - Electricity***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Utilities - Electricity		
Auburn Hall	\$ 75,000	\$ 75,000
	<b>\$ 75,000</b>	<b>\$ 75,000</b>



# City of Auburn Facilities

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Comm - Postage	Total	33,808	33,808	33,808
Photocopiers	Total	31,000	31,000	31,000
Insurance Premiums	Total	257,040	279,275	279,275
Insurance Deductibles	Total	24,500	24,500	24,500

### **Estimated Detail of Comm - Postage**

*Actual expenses may vary according to changing circumstances*

Comm - Postage		Manager Proposed	Council Adopted
Includes the annual contract and mailing costs for the postage machine in the City Clerk's office.		\$ 33,808	\$ 33,808
		<b>\$ 33,808</b>	<b>\$ 33,808</b>

### **Estimated Detail of Photocopiers**

*Actual expenses may vary according to changing circumstances*

Photocopiers		Manager Proposed	Council Adopted
This account covers the photocopier lease, maint contract and copy paper.		\$ 31,000	\$ 31,000
		<b>\$ 31,000</b>	<b>\$ 31,000</b>

### **Estimated Detail of Insurance Premiums**

*Actual expenses may vary according to changing circumstances*

Insurance Premiums		Manager Proposed	Council Adopted
Property and Casualty Insurance premium for all City Departments.		\$ 279,275	\$ 279,275
		<b>\$ 279,275</b>	<b>\$ 279,275</b>

### **Estimated Detail of Insurance Deductibles**

*Actual expenses may vary according to changing circumstances*

Insurance Deductibles		Manager Proposed	Council Adopted
This account funds insurance deductibles on claims.		\$ 24,500	\$ 24,500
		<b>\$ 24,500</b>	<b>\$ 24,500</b>



# City of Auburn Facilities

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Operating Capital Expenditures	Total	20,000	20,000	20,000

**Estimated Detail of Operating Capital Expenditures**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Operating Capital Expenditures	\$ 20,000	\$ 20,000
Operating Capital Expenditures	\$ 20,000	\$ 20,000



# City of Auburn

## Master List

Fiscal Year 2020  
Adopted 6.24.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<b><i>Finance Department</i></b>							
Regular Salaries	618,303	649,629	811,297	677,797	677,797	28,168	4%
Longevity Bonus	-	300	1,400	1,400	1,400	1,100	367%
PS - General	21,053	29,150	30,000	37,500	37,500	8,350	29%
Reports, Printing, & Binding	730	2,200	2,500	2,500	2,500	300	14%
Office Supplies	3,963	4,500	5,500	5,500	5,500	1,000	22%
Training & Tuition	1,417	4,050	4,650	4,650	4,650	600	15%
Dues & Subscriptions	1,774	2,080	2,500	2,500	2,500	420	20%
PS - Recording Fee	793	400	500	300	300	(100)	-25%
MV Sup - Gas & Oil	86	250	300	300	300	50	20%
Advertising	294	300	300	300	300	0	0%
Travel-Mileage	496	750	750	750	750	0	0%
Telephone	-	-	600	600	600	600	0%
Repairs - Vehicles	392	500	500	500	500	0	0%
<b>TOTAL</b>	<b>649,301</b>	<b>694,109</b>	<b>860,797</b>	<b>734,597</b>	<b>734,597</b>	<b>40,488</b>	<b>5.8%</b>



# City of Auburn Finance

**Fiscal Year 2020  
Adopted 6.24.2019**

Line Items		Last Year	Manager Proposed	Council Adopted
Regular Salaries	Total	649,629	677,797	677,797
Longevity Bonus	Total	300	1,400	1,400
PS - General	Total	29,150	37,500	37,500

***Estimated Detail of Regular Salaries***

*Actual expenses may vary according to changing circumstances*

Regular Salaries	Manager Proposed	Council Adopted
Finance Director (non-union)	\$ 102,000	\$ 102,000
Deputy Finance Director (non-union) NEW	\$ -	\$ -
Accounting Assistant (2) (union)	\$ 119,288	\$ 119,288
Facilities Mgr/Purchasing (non-union)	\$ 75,000	\$ 75,000
Assessor (non-union)	\$ 83,586	\$ 83,586
Deputy Assessor (non-union)	\$ 70,197	\$ 70,197
Appraiser/Research Specialist NEW	\$ -	\$ -
Appraiser	\$ 40,236	\$ 40,236
Tax Asst (3) (union)	\$ 131,230	\$ 131,230
Tax Collector (non-union)	\$ 56,260	\$ 56,260
	<b>\$ 677,797</b>	<b>\$ 677,797</b>

***Estimated Detail of Longevity Bonus***

Longevity Bonus - Bonus given in years 7, 15 and 25.	Manager Proposed	Council Adopted
	\$ 1,400	\$ 1,400
	<b>\$ 1,400</b>	<b>\$ 1,400</b>

***Estimated Detail of PS - General***

*Actual expenses may vary according to changing circumstances*

PS - General	Manager Proposed	Council Adopted
This account includes items such as Lien filings and discharges, CAFR filing, deed research, subdivisions and land splits, and tax bill preparation.	\$ 37,500	\$ 37,500
	<b>\$ 37,500</b>	<b>\$ 37,500</b>



# City of Auburn Finance

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Reports, Printing, & Binding	Total	2,200	2,500	2,500
Office Supplies	Total	4,500	5,500	5,500
Training & Tuition	Total	4,050	4,650	4,650
Dues & Subscriptions	Total	2,080	2,500	2,500

***Estimated Detail of Reports, Printing, & Binding***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Reports, Printing, & Binding	\$ 2,500	\$ 2,500
This account covers items such as check stock, W-2s, 1099s and tax supplies, printing of commitment book, CAFR and tax office receipts	\$ 2,500	\$ 2,500

***Estimated Detail of Office Supplies***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Office Supplies	\$ 5,500	\$ 5,500
This account includes the cost of general office supplies including paper, storage boxes, file folders, and binders for the tax, assessing	\$ 5,500	\$ 5,500

***Estimated Detail of #REF!***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Training & Tuition	\$ 4,650	\$ 4,650
This account covers costs for tuition and fees for professional development to enhance customer service for the City. It also includes the cost of reimbursement to staff for use of personal vehicles on City business.	\$ 4,650	\$ 4,650

***Estimated Detail of Dues & Subscriptions***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Dues & Subscriptions	\$ 2,500	\$ 2,500
This account covers costs for memberships which provide an opportunity to network with other professionals and utilize membership assistance provided by these organizations.	\$ 2,500	\$ 2,500



# City of Auburn Finance

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
PS - Recording Fee	Total	400	300	300
MV Sup - Gas & Oil	Total	250	300	300
Advertising	Total	300	300	300
Travel-Mileage	Total	750	750	750

***Estimated Detail of PS - Recording Fee***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PS - Recording Fee		
This account includes the cost of electronic deed transfers from the Androscoggin Registry of Deeds, which provides the City with the legal information necessary for accurate property tax billing, maintenance of property records and tax maps. The information is also used for updating the parcel-mapping layer of the GIS System and serves as vital information for other departments and the professional sector as well.	\$ 300	\$ 300
	<b>\$ 300</b>	<b>\$ 300</b>

***Estimated Detail of MV Sup - Gas & Oil***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
MV Sup - Gas & Oil		
This account covers the cost of gas and oil for one City vehicle used by the Assessing Department.	\$ 300	\$ 300
	<b>\$ 300</b>	<b>\$ 300</b>

***Estimated Detail of Advertising***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Advertising		
Public notices for appeal hearings and shared w/ Lewiston public notice for exemptions and 706A notifications.	\$ 300	\$ 300
	<b>\$ 300</b>	<b>\$ 300</b>

***Estimated Detail of Travel-Mileage***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Travel-Mileage		
This account reimburses staff for mileage when it is necessary to use their personal vehicles for City business.	\$ 750	\$ 750
	<b>\$ 750</b>	<b>\$ 750</b>



# City of Auburn Finance

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Repairs - Vehicles	Total	500	500	500
Telephone	Total	-	600	600

**Estimated Detail of Repairs - Vehicles**

*Actual expenses may vary according to changing circumstances*

Repairs - Vehicles		Manager Proposed	Council Adopted
This account includes the costs of unexpected repairs to the Department's vehicle 14 year old vehicle. The Assessing Department uses a 2005 Hyundai Elantra.		\$ 500	\$ 500
		\$ 500	\$ 500

**Estimated Detail of Telephone**

*Actual expenses may vary according to changing circumstances*

Telephone		Manager Proposed	Council Adopted
This account includes a cell phone for the City Assessor.		\$ 600	\$ 600
		\$ 600	\$ 600



# City of Auburn

## Master List

Fiscal Year 2020  
Adopted 6.24.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<b>Fire</b>							
Regular Salaries	3,379,769	3,476,987	3,555,143	3,555,143	3,555,143	78,156	2%
Acting Rank	8,674	8,292	8,458	8,458	8,458	166	2%
Holiday Pay	154,513	176,467	176,860	176,860	176,860	393	0%
Uniform Allowance	40,098	39,755	39,780	39,780	39,780	25	0%
Physicals	3,424	4,840	3,828	3,828	3,828	(1,012)	-21%
OSHA Safety Costs	12,647	8,033	13,800	8,500	8,500	467	6%
Protective Clothing	32,909	30,000	32,500	32,500	32,500	2,500	8%
OT - Vac Replacement	98,361	20,000	10,000	10,000	10,000	(10,000)	-50%
OT - Sick Replace LT	73,646	50,000	50,000	50,000	50,000	0	0%
OT - Sick Replace ST	154,114	130,000	130,000	130,000	130,000	0	0%
OT - Mandatory Training	32,357	25,000	25,000	25,000	25,000	0	0%
OT - Extra Assignments	102,908	30,000	30,000	30,000	30,000	0	0%
OT - Vacancies/Retirement	7,145	12,844	22,050	22,050	22,050	9,206	72%
OT - Work Related Injuries	9,802	15,000	15,000	15,000	15,000	0	0%
OT - Meetings	11,957	9,000	8,925	8,925	8,925	(75)	-1%
OT - Funeral Leave	3,984	5,000	5,000	5,000	5,000	0	0%
OT - Multiple Alarms	5,687	6,000	6,000	6,000	6,000	0	0%
PS - General	6,638	4,000	16,000	16,000	16,000	12,000	300%
PS - Uniform Cleaning	39	210	210	210	210	0	0%
Office Supplies	3,435	3,000	3,000	3,000	3,000	0	0%
Other Sup - Fire Prevention	5,556	9,000	9,000	9,000	9,000	0	0%
Other Sup - Maintenance	6,456	6,865	6,865	6,865	6,865	0	0%
Other Sup - Fire Training	1,117	6,138	6,000	6,000	6,000	(138)	-2%
Other Sup - Medical	293	9,750	0	0	0	(9,750)	-100%
Other Sup - Small Tools	4,226	17,000	17,000	17,000	17,000	0	0%
Other Sup - Other	7,703	8,000	8,000	8,000	8,000	0	0%
MV Sup - Tires/Tube/Chain	6,163	5,800	5,800	5,800	5,800	0	0%
MV Sup - Gas & Oil	4,917	3,000	3,150	3,000	3,000	0	0%
Utilities - Water/Sewer	6,579	6,800	6,800	6,800	6,800	0	0%
Comm - Telephone	4,738	8,385	8,385	8,385	8,385	0	0%



# City of Auburn

## Master List

**Fiscal Year 2020**  
**Adopted 6.24.2019**

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
Utilities - Natural Gas	14,598	20,000	20,000	20,000	20,000	0	0%
Utilities - Electricity	31,305	32,000	33,000	33,000	33,000	1,000	3%
Utilities - Bottled Gas	2,087	900	2,000	2,000	2,000	1,100	122%
Utilities - Diesel	26,664	22,600	28,750	28,750	28,750	6,150	27%
Repairs - Buildings	33,319	30,000	30,000	30,000	30,000	0	0%
Repairs - Vehicles	152,289	75,000	80,000	80,000	80,000	5,000	7%
Repairs - Equipment	16,165	45,000	45,000	45,000	45,000	0	0%
Repairs - Radio Equipment	1,007	7,000	7,000	7,000	7,000	0	0%
Repairs - Maintenance Contr	9,780	13,190	11,350	11,350	11,350	(1,840)	-14%
Training & Tuition	11,527	20,000	20,000	20,000	20,000	0	0%
Comm - Postage	413	600	600	500	500	(100)	-17%
Travel-Seminar Costs	345	800	800	800	800	0	0%
Dues & Subscriptions	12,917	10,000	10,007	10,007	10,007	7	0%
SCBA Cyliner Replacement	9,815	10,000	10,000	10,000	10,000	0	0%
<b>TOTAL</b>	<b>4,512,086</b>	<b>4,422,256</b>	<b>4,521,061</b>	<b>4,515,511</b>	<b>4,515,511</b>	<b>93,255</b>	<b>2.1%</b>



# City of Auburn Fire

**Fiscal Year 2020  
Adopted 6.24.2019**

Line Items		Last Year	Manager Proposed	Council Adopted
Regular Salaries	Total	3,476,987	3,555,143	3,555,143
Acting Rank	Total	8,292	8,458	8,458
Holiday Pay	Total	176,467	176,860	176,860

***Estimated Detail of Regular Salaries***

*Actual expenses may vary according to changing circumstances*

Regular Salaries	Staff	Manager Proposed	Council Adopted
Fire Prevention Officer (union)	1	\$ 57,816	\$ 57,816
Battalion Chief (union)	4	\$ 301,872	\$ 301,872
Fire Chief (non-union)	1	\$ 94,676	\$ 94,676
Captain (union)	4	\$ 269,234	\$ 269,234
Deputy Chief (non-union)	1	\$ 86,700	\$ 86,700
Fire/EMS Support Specialist (union)	1	\$ 43,765	\$ 43,765
Firefighters (union)	40	\$ 1,691,102	\$ 1,691,102
Lieutenant (union)	16	\$ 953,734	\$ 953,734
Executive Assistant (non-union)	1	\$ 56,244	\$ 56,244
	69	<b>\$ 3,555,143</b>	<b>\$ 3,555,143</b>

***Estimated Detail of Acting Rank***

*Actual expenses may vary according to changing circumstances*

Acting Rank	Manager Proposed	Council Adopted
Firefighters who serve in acting rank are paid a 5% stipend.	\$ 8,458	\$ 8,458
	<b>\$ 8,458</b>	<b>\$ 8,458</b>

***Estimated Detail of Holiday Pay***

*Actual expenses may vary according to changing circumstances*

Holiday Pay	Manager Proposed	Council Adopted
Holiday pay as defined by union contract.	\$ 176,860	\$ 176,860
	<b>\$ 176,860</b>	<b>\$ 176,860</b>



# City of Auburn Fire

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Uniform Allowance	Total	39,755	39,780	39,780
Physicals	Total	4,840	3,828	3,828
OSHA Safety Costs	Total	8,033	\$ 8,500	\$ 8,500
Protective Clothing	Total	30,000	\$ 32,500	\$ 32,500

***Estimated Detail of Uniform Allowance***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Uniform Allowance	\$ 39,780	\$ 39,780
This account funds the annual uniform allowance, per contract.	\$ 39,780	\$ 39,780

***Estimated Detail of Physicals***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Physicals	\$ 3,828	\$ 3,828
This account funds the cost of pre-employment exams for new firefighters at an average cost of \$957/firefighter.	\$ 3,828	\$ 3,828

***Estimated Detail of OSHA Safety Costs***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
OSHA Safety Costs	\$ 8,500	\$ 8,500
This account funds the cost of equipment, supplies and annual testing required by OSHA.	\$ 8,500	\$ 8,500

***Estimated Detail of Protective Clothing***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Protective Clothing	\$ 32,500	\$ 32,500
This account funds the cost of protective clothing required to protect firefighters for structural firefighting.	\$ 32,500	\$ 32,500



# City of Auburn Fire

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
OT - Vac Replacement	Total	20,000	10,000	10,000
OT - Sick Replace LT	Total	50,000	50,000	50,000
OT - Sick Replace ST	Total	130,000	130,000	130,000
OT - Mandatory Training	Total	25,000	25,000	25,000

***Estimated Detail of OT - Vac Replacement***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
OT - Vac Replacement		
Overtimes Wages for Firefighters on Vacation.	\$ 10,000	\$ 10,000
	<b>\$ 10,000</b>	<b>\$ 10,000</b>

***Estimated Detail of OT - Sick Replace LT***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
OT - Sick Replace LT		
Overtimes Wages to cover firefighters out with illness, injury, or paternity/maternity.	\$ 50,000	\$ 50,000
	<b>\$ 50,000</b>	<b>\$ 50,000</b>

***Estimated Detail of OT - Sick Replace ST***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
OT - Sick Replace ST		
Overtimes Wages for Firefighters on ST Sick.	\$ 130,000	\$ 130,000
	<b>\$ 130,000</b>	<b>\$ 130,000</b>

***Estimated Detail of OT - Mandatory Training***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
OT - Mandatory Training		
Overtimes Wages for mandatory training	\$ 25,000	\$ 25,000
	<b>\$ 25,000</b>	<b>\$ 25,000</b>



# City of Auburn Fire

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
OT - Extra Assignments	Total	30,000	30,000	30,000
OT - Vacancies/Retirement	Total	12,844	22,050	22,050
OT - Work Related Injuries	Total	15,000	15,000	15,000
OT - Meetings	Total	9,000	8,925	8,925

***Estimated Detail of OT - Extra Assignments***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
OT - Extra Assignments	\$ 30,000	\$ 30,000
This account includes time for events such as storms, court attendance, fire investigations, military leave and community events, such as the Balloon Festival.	<b>\$ 30,000</b>	<b>\$ 30,000</b>

***Estimated Detail of OT - Vacancies/Retirement***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
OT - Vacancies/Retirement	\$ 22,050	\$ 22,050
This account covers ot for unexpected vacancies or retirements.	<b>\$ 22,050</b>	<b>\$ 22,050</b>

***Estimated Detail of OT - Work Related Injuries***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
OT - Work Related Injuries	\$ 15,000	\$ 15,000
This account covers ot for firefighters out with work related injuries .	<b>\$ 15,000</b>	<b>\$ 15,000</b>

***Estimated Detail of OT - Meetings***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
OT - Meetings	\$ 8,925	\$ 8,925
This account covers ot for firefighters who are required to attend meetings while off duty.	<b>\$ 8,925</b>	<b>\$ 8,925</b>



# City of Auburn Fire

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
OT - Funeral Leave	Total	5,000	5,000	5,000
OT - Multiple Alarms	Total	6,000	6,000	6,000
PS - General	Total	4,000	16,000	16,000
PS - Uniform Cleaning	Total	210	210	210

***Estimated Detail of OT - Funeral Leave***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
OT - Funeral Leave		
Wages paid to cover absences due to funeral attendance	\$ 5,000	\$ 5,000
	<b>\$ 5,000</b>	<b>\$ 5,000</b>

***Estimated Detail of OT - Multiple Alarms***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
OT - Multiple Alarms		
This account funds ot for firefighters who are off duty and return to work to respond to multiple alarm, large fires or emergency situations.	\$ 6,000	\$ 6,000
	<b>\$ 6,000</b>	<b>\$ 6,000</b>

***Estimated Detail of PS - General***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PS - General		
Engineering review of dry hydrants (Taylor Pond)	\$ 16,000	\$ 16,000
	<b>\$ 16,000</b>	<b>\$ 16,000</b>

***Estimated Detail of PS - Uniform Cleaning***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PS - Uniform Cleaning		
Dry cleaning for ceremonial attire.	\$ 210	\$ 210
	<b>\$ 210</b>	<b>\$ 210</b>



# City of Auburn Fire

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Office Supplies	Total	3,000	3,000	3,000
Other Sup - Fire Prevention	Total	9,000	9,000	9,000
Other Sup - Maintenance	Total	6,865	6,865	6,865
Other Sup - Fire Training	Total	6,138	6,000	6,000

***Estimated Detail of Office Supplies***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Office Supplies		
General office supplies	\$ 3,000	\$ 3,000
	<b>\$ 3,000</b>	<b>\$ 3,000</b>

***Estimated Detail of Other Sup - Fire Prevention***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup - Fire Prevention		
This is for community education, Fire Prevention week and the annual open house materials.	\$ 9,000	\$ 9,000
	<b>\$ 9,000</b>	<b>\$ 9,000</b>

***Estimated Detail of Other Sup - Maintenance***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup - Maintenance		
Maintenance supplies for 3 fire stations.	\$ 6,865	\$ 6,865
	<b>\$ 6,865</b>	<b>\$ 6,865</b>

***Estimated Detail of Other Sup - Fire Training***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup - Fire Training		
This is for fire training supplies.	\$ 6,000	\$ 6,000
	<b>\$ 6,000</b>	<b>\$ 6,000</b>



# City of Auburn Fire

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Other Sup - Small Tools	Total	17,000	17,000	17,000
Other Sup - Other	Total	8,000	8,000	8,000
MV Sup - Tires/Tube/Chain	Total	5,800	5,800	5,800
MV Sup - Gas & Oil	Total	3,000	3,000	3,000

***Estimated Detail of Other Sup - Small Tools***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup - Small Tools	\$ 17,000	\$ 17,000
This account funds small tools primarily used for vehicle and building maintenance.	\$ 17,000	\$ 17,000

***Estimated Detail of Other Sup - Other***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup - Other	\$ 8,000	\$ 8,000
Specialized firefighting supplies such as foams, absorbents and specialized batteries.	\$ 8,000	\$ 8,000

***Estimated Detail of MV Sup - Tires/Tube/Chain***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
MV Sup - Tires/Tube/Chain	\$ 5,800	\$ 5,800
Tires, mounting and balancing as well as road and flat tire response for all department vehicles.	\$ 5,800	\$ 5,800

***Estimated Detail of MV Sup - Gas & Oil***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
MV Sup - Gas & Oil	\$ 3,000	\$ 3,000
Gasoline usage for all department vehicles except ambulances.	\$ 3,000	\$ 3,000



# City of Auburn Fire

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Utilities - Water/Sewer	Total	6,800	6,800	6,800
Comm - Telephone	Total	8,385	8,385	8,385
Utilities - Natural Gas	Total	20,000	20,000	20,000
Utilities - Electricity	Total	32,000	33,000	33,000

***Estimated Detail of Utilities - Water/Sewer***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Utilities - Water/Sewer		
Water and Sewer for 3 stations, no increase for FY20	\$ 6,800	\$ 6,800
	<b>\$ 6,800</b>	<b>\$ 6,800</b>

***Estimated Detail of Comm - Telephone***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Comm - Telephone		
Cell phones, air cards for MDTs and long distance phone charges.	\$ 8,385	\$ 8,385
	<b>\$ 8,385</b>	<b>\$ 8,385</b>

***Estimated Detail of Utilities - Natural Gas***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Utilities - Natural Gas		
Boilers for all 3 stations and stove at Engine 2.	\$ 20,000	\$ 20,000
	<b>\$ 20,000</b>	<b>\$ 20,000</b>

***Estimated Detail of Utilities - Electricity***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Utilities - Electricity		
Electricity for 3 stations, anticipated 3% increase for FY 20	\$ 33,000	\$ 33,000
	<b>\$ 33,000</b>	<b>\$ 33,000</b>



# City of Auburn Fire

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Utilities - Bottled Gas	Total	900	2,000	2,000
Utilities - Diesel	Total	30,000	28,750	28,750
Repairs - Buildings	Total	75,000	30,000	30,000
Repairs - Vehicles	Total	45,000	80,000	80,000

***Estimated Detail of Utilities - Bottled Gas***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Utilities - Bottled Gas		
Stove at Central Station	\$ 2,000	\$ 2,000
	<b>\$ 2,000</b>	<b>\$ 2,000</b>

***Estimated Detail of Utilities - Diesel***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Utilities - Diesel		
This is for equipment and vehicles	\$ 28,750	\$ 28,750
	<b>\$ 28,750</b>	<b>\$ 28,750</b>

***Estimated Detail of Repairs - Buildings***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Repairs - Buildings		
Various repairs and upkeep at the 3 stations plus fire training bldg.	\$ 30,000	\$ 30,000
	<b>\$ 30,000</b>	<b>\$ 30,000</b>

***Estimated Detail of Repairs - Vehicles***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Repairs - Vehicles		
Vehicle repairs not performed by staff including repairs to 11 vehicles, a rescue boat, motor and trailer. Also includes pump certification repairs.	\$ 80,000	\$ 80,000
	<b>\$ 80,000</b>	<b>\$ 80,000</b>



# City of Auburn Fire

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Repairs - Equipment	Total	45,000	45,000	45,000
Repairs - Radio Equipment	Total	7,000	7,000	7,000
Repairs - Maintenance Contract	Total	13,190	11,350	11,350
Training & Tuition	Total	20,000	20,000	20,000

***Estimated Detail of Repairs - Equipment***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Repairs - Equipment		
Repairs and/or parts to various equipment as required.	\$ 45,000	\$ 45,000
	<b>\$ 45,000</b>	<b>\$ 45,000</b>

***Estimated Detail of Repairs - Radio Equipment***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Repairs - Radio Equipment		
Installation and repairs to mobile and portable radio equipment.	\$ 7,000	\$ 7,000
	<b>\$ 7,000</b>	<b>\$ 7,000</b>

***Estimated Detail of Repairs - Maintenance Cont***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Repairs - Maintenance Contract		
Maintenance contracts for boilers and generators for all 3 stations.	\$ 11,350	\$ 11,350
	<b>\$ 11,350</b>	<b>\$ 11,350</b>

***Estimated Detail of Training & Tuition***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Training & Tuition		
Funds the costs of tuition reimbursement as specified in the collective bargaining agreement.	\$ 20,000	\$ 20,000
	<b>\$ 20,000</b>	<b>\$ 20,000</b>



# City of Auburn Fire

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Comm - Postage	Total	600	500	500
Travel-Seminar Costs	Total	800	800	800
Dues & Subscriptions	Total	10,000	10,007	10,007
SCBA Cyliner Replacement	Total	10,000	10,000	10,000

***Estimated Detail of Comm - Postage***

*Actual expenses may vary according to changing circumstances*

Comm - Postage		Manager Proposed	Council Adopted
Postage		\$ 500	\$ 500
		<b>\$ 500</b>	<b>\$ 500</b>

***Estimated Detail of Travel-Seminar Costs***

*Actual expenses may vary according to changing circumstances*

Travel-Seminar Costs		Manager Proposed	Council Adopted
To reimburse staff for use of personal vehicle and various travel related expenses to attend seminars and conferences.		\$ 800	\$ 800
		<b>\$ 800</b>	<b>\$ 800</b>

***Estimated Detail of Dues & Subscriptions***

*Actual expenses may vary according to changing circumstances*

Dues & Subscriptions		Manager Proposed	Council Adopted
Mandatory dues and fees of certifying agencies as well as membership in professional organizations.		\$ 10,007	\$ 10,007
		<b>\$ 10,007</b>	<b>\$ 10,007</b>

***Estimated Detail of SCBA Cyliner Replacement***

*Actual expenses may vary according to changing circumstances*

SCBA Cyliner Replacement		Manager Proposed	Council Adopted
Year 4 of 5 year replacement		\$ 10,000	\$ 10,000
		<b>\$ 10,000</b>	<b>\$ 10,000</b>



# City of Auburn

## Master List

**Fiscal Year 2020**  
**Adopted 6.24.2019**

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<b><i>Fire EMS Transport</i></b>							
Regular Salaries	221,194	215,381	242,051	242,051	242,051	26,670	12%
Fringe Benefits	0	40,000	0	0	0	(40,000)	-100%
PS - Professional Fees	67,168	120,000	84,000	84,000	84,000	(36,000)	-30%
Other Sup - Other	56,912	61,000	55,500	55,500	55,500	(5,500)	-9%
Office Supplies	2,089	800	800	800	800	0	0%
MV Sup - Tires/Tube/Chain	0	4,000	2,500	2,500	2,500	(1,500)	-38%
MV Sup - Vehicle Fuel	5,975	10,000	6,250	6,250	6,250	(3,750)	-38%
Repairs & Maint - Vehicles	10,419	9,000	9,000	9,000	9,000	0	0%
Vehicle Lease/Purchase	121,822	121,000	0	0	0	(121,000)	-100%
Training and Tuition	0	0	112,000	112,000	112,000	112,000	0%
Advertising	0	1,000	500	500	500	(500)	-50%
Repairs - Maint Contract	4,712	10,000	15,500	15,500	15,500	5,500	55%
Other Program Expenses	188	8,000	7,250	7,250	7,250	(750)	-9%
Comm - Postage	16	1,000	250	250	250	(750)	-75%
Printing	0	1,500	1,000	1,000	1,000	(500)	-33%
Public Relations	0	1,500	1,000	1,000	1,000	(500)	-33%
Communication Equipment	85	4,500	4,500	4,500	4,500	0	0%
Computer Software/Hardwai	660	2,000	2,000	2,000	2,000	0	0%
Dues & Subscriptions	1,659	2,500	1,650	1,650	1,650	(850)	-34%
Contingency 8%	0	0	0	0	0	0	0%
Capital Reserve	60,000	70,000	150,000	150,000	150,000	80,000	114%
<b>TOTAL</b>	<b>552,899</b>	<b>683,181</b>	<b>695,751</b>	<b>695,751</b>	<b>695,751</b>	<b>12,570</b>	<b>1.8%</b>



# City of Auburn Fire EMS

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Regular Salaries	Total	215,381	242,051	242,051
Training and Tuition	Total	112,000	112,000	112,000
Fringe Benefits	Total	40,000	-	-
PS - Professional Fees	Total	120,000	84,000	84,000
Other Sup - Other	Total	61,000	55,500	55,500

**Estimated Detail of Regular Salaries**

*Actual expenses may vary according to changing circumstances*

Regular Salaries	<i>Staff</i>	Manager Proposed	Council Adopted
EMS / Firefighters	4	\$ 175,127	\$ 175,127
EMS Coordinator	1	\$ 66,924	\$ 66,924
	5	<b>\$ 242,051</b>	<b>\$ 242,051</b>

**Estimated Detail of Training and Tuition**

*Actual expenses may vary according to changing circumstances*

Training and Tuition	Manager Proposed	Council Adopted
Paramedic Training per contract	\$ 112,000	\$ 112,000
	<b>\$ 112,000</b>	<b>\$ 112,000</b>

**Estimated Detail of Fringe Benefits**

*Actual expenses may vary according to changing circumstances*

Fringe Benefits	Manager Proposed	Council Adopted
Fringe benefits under Fringe account		\$ -
	<b>\$ -</b>	<b>\$ -</b>

**Estimated Detail of PS - Professional Fees**

*Actual expenses may vary according to changing circumstances*

PS - Professional Fees	Manager Proposed	Council Adopted
This account funds license upgrades for EMTs, outside instructors, State service licenses, medical billing fees and medical director.	\$ 84,000	\$ 84,000
	<b>\$ 84,000</b>	<b>\$ 84,000</b>

**Estimated Detail of Other Sup - Other**

*Actual expenses may vary according to changing circumstances*

Other Sup - Other	Manager Proposed	Council Adopted
Medical supplies and oxygen for patient care.	\$ 55,500	\$ 55,500
	<b>\$ 55,500</b>	<b>\$ 55,500</b>



# City of Auburn Fire EMS

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Office Supplies	Total	800	800	800
MV Sup - Tires/Tube/Chain	Total	4,000	2,500	2,500
MV Sup - Vehicle Fuel	Total	10,000	6,250	6,250
Repairs & Maint - Vehicles	Total	9,000	\$ 9,000	\$ 9,000

***Estimated Detail of Office Supplies***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Office Supplies		
General office supplies	\$ 800	\$ 800
	<b>\$ 800</b>	<b>\$ 800</b>

***Estimated Detail of MV Sup - Tires/Tube/Chain***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
MV Sup - Tires/Tube/Chain		
This account funds tires for the ambulances.	\$ 2,500	\$ 2,500
	<b>\$ 2,500</b>	<b>\$ 2,500</b>

***Estimated Detail of MV Sup - Vehicle Fuel***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
MV Sup - Vehicle Fuel		
Fuel to run the last gas powered ambulance.	\$ 6,250	\$ 6,250
	<b>\$ 6,250</b>	<b>\$ 6,250</b>

***Estimated Detail of Repairs & Maint - Vehicles***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Repairs & Maint - Vehicles		
This account funds repairs and maintenance to the ambulances.	\$ 9,000	\$ 9,000
	<b>\$ 9,000</b>	<b>\$ 9,000</b>



# City of Auburn Fire EMS

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Advertising	Total	1,000	500	500
Repairs - Maint Contract	Total	10,000	15,500	15,500
Other Program Expenses	Total	8,000	7,250	7,250
Comm - Postage	Total	1,000	250	250

***Estimated Detail of Advertising***

*Actual expenses may vary according to changing circumstances*

Advertising	Manager Proposed	Council Adopted
Used to advertise for PR/Public Health events	\$ 500	\$ 500
	<b>\$ 500</b>	<b>\$ 500</b>

***Estimated Detail of Repairs - Maint Contract***

*Actual expenses may vary according to changing circumstances*

Repairs - Maint Contract	Manager Proposed	Council Adopted
This account funds maintenance contracts for Cardiac Monitors and stretchers.	\$ 15,500	\$ 15,500
	<b>\$ 15,500</b>	<b>\$ 15,500</b>

***Estimated Detail of Other Program Expenses***

*Actual expenses may vary according to changing circumstances*

Other Program Expenses	Manager Proposed	Council Adopted
Funds programs for EMS providers to maintain advance certifications.	\$ 7,250	\$ 7,250
	<b>\$ 7,250</b>	<b>\$ 7,250</b>

***Estimated Detail of Comm - Postage***

*Actual expenses may vary according to changing circumstances*

Comm - Postage	Manager Proposed	Council Adopted
Postage	\$ 250	\$ 250
	<b>\$ 250</b>	<b>\$ 250</b>



# City of Auburn Fire EMS

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Printing	Total	1,500	1,000	1,000
Public Relations	Total	1,500	1,000	1,000
Communication Equipment	Total	4,500	4,500	4,500

***Estimated Detail of Printing***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Printing		
Printing of EMS training materials	\$ 1,000	\$ 1,000
	<b>\$ 1,000</b>	<b>\$ 1,000</b>

***Estimated Detail of Public Relations***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Public Relations		
Costs associated with P/R events such as EMS week	\$ 1,000	\$ 1,000
	<b>\$ 1,000</b>	<b>\$ 1,000</b>

***Estimated Detail of Communication Equipment***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Communication Equipment		
Radio and tablets for ambulances	\$ 4,500	\$ 4,500
	<b>\$ 4,500</b>	<b>\$ 4,500</b>



# City of Auburn Fire EMS

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Computer Software/Hardware	Total	2,000	2,000	2,000
Dues & Subscriptions	Total	2,500	1,650	1,650
Contingency 8%	Total	-	-	-
Capital Reserve	Total	70,000	150,000	150,000

***Estimated Detail of Computer Software/Hardwar***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Computer Software/Hardware		
Hardware and software for mandatory EMS patient care reports.	\$ 2,000	\$ 2,000
	<b>\$ 2,000</b>	<b>\$ 2,000</b>

***Estimated Detail of Dues & Subscriptions***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Dues & Subscriptions		
Annual assesments from Maine EMS and Tri-County EMS	\$ 1,650	\$ 1,650
	<b>\$ 1,650</b>	<b>\$ 1,650</b>

***Estimated Detail of Contingency 8%***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Contingency 8%		
Postage		\$ -
	<b>\$ -</b>	<b>\$ -</b>

***Estimated Detail of Capital Reserve***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Capital Reserve		
Funds go into capital reserve account for EMS vehicle and equipment.	\$ 150,000	\$ 150,000
	<b>\$ 150,000</b>	<b>\$ 150,000</b>



# City of Auburn

## Master List

Fiscal Year 2020  
Adopted 6.24.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<b><i>Fringe Benefits</i></b>							
Health Insurance	2,995,127	3,348,129	3,497,756	3,427,258	3,427,258	79,129	2%
FICA/Medicare	594,941	675,836	699,561	690,561	690,561	14,725	2%
MSRS Retirement	1,394,310	1,521,699	1,498,597	1,498,597	1,498,597	(23,102)	-2%
ICMA Retirement	282,970	164,950	329,410	329,410	329,410	164,460	100%
City Pension	71,336	75,000	52,000	52,000	52,000	(23,000)	-31%
Cafeteria Plan	325,944	191,000	241,950	220,000	220,000	29,000	15%
RHSP (Fire)	0	70,000	145,000	145,000	145,000	75,000	107%
Health Reimbursement Acco	169,958	300,000	349,395	280,000	280,000	(20,000)	-7%
Unemployment	17,552	25,000	25,000	25,000	25,000	0	0%
Salary Reserves	99,805	100,000	210,000	130,000	130,000	30,000	30%
<b>TOTAL</b>	<b>5,951,943</b>	<b>6,471,614</b>	<b>7,048,669</b>	<b>6,797,826</b>	<b>6,797,826</b>	<b>326,212</b>	<b>5.0%</b>



# City of Auburn Fringe Benefits

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Health Insurance	Total	3,348,129	3,427,258	3,427,258
FICA/Medicare	Total	675,836	690,561	690,561

### Estimated Detail of Health Insurance

*Actual expenses may vary according to changing circumstances*

	Health Ins.	Waivers	Manager Proposed	Council Adopted
Health Insurance				
Non Union	\$ 633,155	\$ 29,072	\$ 652,227	\$ 652,227
MSEA	\$ 372,595	\$ 53,903	\$ 416,000	\$ 416,000
Police	\$ 709,321	\$ 40,870	\$ 740,191	\$ 740,191
Fire	\$ 837,769	\$ 98,615	\$ 926,384	\$ 926,384
Public Works	\$ 597,386	\$ 70,070	\$ 657,456	\$ 657,456
OMC Wellness Program			\$ 35,000	\$ 35,000
			<b>\$ 3,427,258</b>	<b>\$ 3,427,258</b>

### Estimated Detail of FICA/Medicare

*Actual expenses may vary according to changing circumstances*

	FICA	FICA OT	Medicare	Medicare OT	Manager Proposed	Council Adopted
FICA/Medicare						
Non Union	\$ 199,733		\$ 45,611		\$ 240,344	\$ 240,344
MSEA	\$ 106,265	\$ 12,000	\$ 24,852	\$ 6,000	\$ 145,117	\$ 145,117
Police	\$ -		\$ 45,411	\$ 10,000	\$ 55,411	\$ 55,411
Fire	\$ -		\$ 52,202	\$ 12,000	\$ 64,202	\$ 64,202
Public Works	\$ 121,963	\$ 26,000	\$ 28,524	\$ 9,000	\$ 185,487	\$ 185,487
	<b>\$ 427,961</b>	<b>\$ 38,000</b>	<b>\$ 196,600</b>	<b>\$ 37,000</b>		
FICA Percentage	6.20%					
Medicare Percentage	1.45%					
					<b>\$ 690,561</b>	<b>\$ 690,561</b>

### Line Item Narrative

**Health Insurance:** Our health provider is the Maine Municipal Association. In order to participate, the City must be a participating member, hence the membership fee in the Mayor & Council Budget. Employees who participate in the Health Promotion Plan pay 15% of the monthly insurance premiums. The City offers to pay a waiver to employees who opt out of the program in lieu of receiving a 3 month premium cashout. There are about 187 out of about 226 employees who participate.

**FICA/ Medicare:** See Above.



# City of Auburn Fringe Benefits

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
MSRS Retirement	Total	1,521,699	1,498,597	1,498,597
ICMA Retirement	Total	164,950	329,410	329,410

### Estimated Detail of MSRS Retirement

*Actual expenses may vary according to changing circumstances*

	Debt	MSRS	OT & Other	Manager Proposed	Council Adopted
MSRS Retirement					
Non Union		\$ 252,133		\$ 252,133	\$ 252,133
MSEA		\$ 118,563	\$ 9,000	\$ 127,563	\$ 127,563
Police		\$ 397,741	\$ 30,000	\$ 427,741	\$ 427,741
Fire		\$ 457,217	\$ 45,000	\$ 502,217	\$ 502,217
Public Works		\$ 98,943	\$ 15,000	\$ 113,943	\$ 113,943
Pension Obligation	\$ 75,000			\$ 75,000	\$ 75,000
				<b>\$ 1,498,597</b>	<b>\$ 1,498,597</b>

### Estimated Detail of ICMA Retirement

*Actual expenses may vary according to changing circumstances*

	Retirement	Overtime	Manager Proposed	Council Adopted
ICMA Retirement				
Non Union	\$ 135,662	\$ -	\$ 135,662	\$ 135,662
MSEA	\$ 29,043		\$ 29,043	\$ 29,043
Public Works	\$ 58,663	\$ 8,000	\$ 164,705	\$ 164,705
Employer Contribution	\$ 223,368	\$ 8,000		
			<b>\$ 329,410</b>	<b>\$ 329,410</b>

### Line Item Narrative

**MSRS:** Maine State Retirement increased the employer's contribution from 9.6% to 10% for non-public safety employees and 12.2% to 12.7% for public safety employees.

**ICMA Retirement:** Employee contributions are generally matched equally by the City. This is in addition to Social Security.



# City of Auburn Fringe Benefits

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
City Pension	Total	75,000	52,000	52,000
Cafeteria Plan	Total	191,000	220,000	220,000

### *Estimated Detail of City Pension*

*Actual expenses may vary according to changing circumstances*

City Pension		Manager Proposed	Council Adopted
Participants		\$ 52,000	\$ 52,000
		\$ 52,000	\$ 52,000

### *Estimated Detail of Cafeteria Plan*

*Actual expenses may vary according to changing circumstances*

Cafeteria Plan		Manager Proposed	Council Adopted
Non Union		\$ 60,000	\$ 60,000
MSEA		\$ 30,000	\$ 30,000
Police		\$ 40,000	\$ 40,000
Fire		\$ 50,000	\$ 50,000
Public Works		\$ 40,000	\$ 40,000
		\$ 220,000	\$ 220,000

### *Line Item Narrative*

**City Pension:** This is a pre-existing retirement plan with 9 remaining participants.

**Cafeteria Plan:** The City contributes between \$400 and \$950 annually, depending upon the bargaining unit to a bonafide IRS Cafeteria Benefit Plan. Employees contribute \$150 through payroll deduction.



# City of Auburn Fringe Benefits

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
RHSP (Fire)	Total	70,000	145,000	145,000
Health Reimbursement Account	Total	300,000	280,000	280,000
Unemployment	Total	25,000	25,000	25,000
Salary Reserves	Total	100,000	130,000	130,000

### Estimated Detail of RHSP (Fire)

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
RHSP (Fire)		
See Below.	\$ 145,000	\$ 145,000
	\$ 145,000	\$ 145,000

### Estimated Detail of Health Reimbursement Account

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Health Reimbursement Account	\$ 280,000	\$ 280,000
	\$ 280,000	\$ 280,000

### Estimated Detail of Unemployment

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Unemployment	\$ 25,000	\$ 25,000
	\$ 25,000	\$ 25,000

### Estimated Detail of Salary Reserves

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Salary Reserves	\$ 130,000	\$ 130,000
	\$ 130,000	\$ 130,000

**Life Insurance:** Life Insurance is the annual payment on a term policy purchased for retirees. The final payment will be in FY 2014

**Salary Reserves:** This line item is used to allow the City to cash out employees upon retirement or resignation. It also funds the cost of what Cola or Performance allowance the City Council approves of and related benefit increases.



# City of Auburn

## Master List

Fiscal Year 2020  
Adopted 6.24.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<b><i>Health &amp; Social Services--Administration</i></b>							
Regular Salaries	75,718	73,040	74,661	74,661	74,661	1,621	2%
Office Supplies	299	300	300	300	300	0	0%
Other Sup-Operating	23	800	800	800	800	0	0%
Training & Tuition	179	300	300	300	300	0	0%
Travel-Mileage	111	250	250	250	250	0	0%
Travel-Seminar Costs	398	540	540	540	540	0	0%
Dues & Subscriptions	30	60	60	60	60	0	0%
<b>TOTAL</b>	<b>76,758</b>	<b>75,290</b>	<b>76,911</b>	<b>76,911</b>	<b>76,911</b>	<b>1,621</b>	<b>2.2%</b>



# City of Auburn General Assistance

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Regular Salaries	Total	73,040	74,661	74,661
Office Supplies	Total	300	300	300
Other Sup-Operating	Total	800	800	800
Training & Tuition	Total	300	300	300

***Estimated Detail of Regular Salaries***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Regular Salaries		
Welfare Director (non-union)	\$ 57,223	\$ 57,223
Case Worker (union)	\$ 17,438	\$ 17,438
	<b>\$ 74,661</b>	<b>\$ 74,661</b>

***Estimated Detail of Office Supplies***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Office Supplies		
General Office Supplies	\$ 300	\$ 300
	<b>\$ 300</b>	<b>\$ 300</b>

***Estimated Detail of Other Sup-Operating***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup-Operating		
Vouchers	\$ 800	\$ 800
	<b>\$ 800</b>	<b>\$ 800</b>

***Estimated Detail of Training & Tuition***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Training & Tuition		
Professional Development	\$ 300	\$ 300
	<b>\$ 300</b>	<b>\$ 300</b>



# City of Auburn General Assistance

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Travel-Mileage	Total	250	250	250
Travel-Seminar Costs	Total	540	540	540
Dues & Subscriptions	Total	60	60	60

***Estimated Detail of Travel-Mileage***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Travel-Mileage		
Personal Use of Vehicle	\$ 250	\$ 250
	<b>\$ 250</b>	<b>\$ 250</b>

***Estimated Detail of Travel-Seminar Costs***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Travel-Seminar Costs		
Registration Costs	\$ 540	\$ 540
	<b>\$ 540</b>	<b>\$ 540</b>

***Estimated Detail of Dues & Subscriptions***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Dues & Subscriptions		
This account includes the cost of subscriptions to publications and memberships in professional organizations.	\$ 60	\$ 60
	<b>\$ 60</b>	<b>\$ 60</b>



# City of Auburn

## Master List

Fiscal Year 2020

Adopted 6.24.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<b><i>Health &amp; Social Services--Assistance</i></b>							
PA - Electrical	5,702	6,000	6,000	6,000	6,000	0	0%
PA - Medical	5,230	5,500	5,500	5,500	5,500	0	0%
PA - Burial	2,778	4,710	4,710	4,710	4,710	0	0%
PA - Fuel	0	1,000	1,000	1,000	1,000	0	0%
PA - Provisions	10,639	9,500	6,000	6,000	6,000	(3,500)	-37%
PA - Rent	122,855	120,000	110,000	110,000	110,000	(10,000)	-8%
PA - Other	574	1,500	1,250	1,250	1,250	(250)	-17%
<b>TOTAL</b>	<b>147,778</b>	<b>148,210</b>	<b>134,460</b>	<b>134,460</b>	<b>134,460</b>	<b>(13,750)</b>	<b>-9.3%</b>



# City of Auburn General Assistance

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
PA - Electrical	Total	6,000	6,000	6,000
PA - Medical	Total	5,500	5,500	5,500
PA - Burial	Total	4,710	4,710	4,710
PA - Fuel	Total	1,000	1,000	1,000

***Estimated Detail of PA - Electrical***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PA - Electrical		
Funds assistance for eligible household to pay their electric bills.	\$ 6,000	\$ 6,000
	<b>\$ 6,000</b>	<b>\$ 6,000</b>

***Estimated Detail of PA - Medical***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PA - Medical		
Funds medical supplies, prescriptions and over the counter meds to eligible persons.	\$ 5,500	\$ 5,500
	<b>\$ 5,500</b>	<b>\$ 5,500</b>

***Estimated Detail of PA - Burial***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PA - Burial		
Funds burial/cremation costs when no liable relative or resources are available to pay.	\$ 4,710	\$ 4,710
	<b>\$ 4,710</b>	<b>\$ 4,710</b>

***Estimated Detail of PA - Fuel***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PA - Fuel		
Funds cost of heating, hot water and cooking fuel for eligible applicants	\$ 1,000	\$ 1,000
	<b>\$ 1,000</b>	<b>\$ 1,000</b>



# City of Auburn General Assistance

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
PA - Provisions	Total	9,500	6,000	6,000
PA - Rent	Total	120,000	110,000	110,000
PA - Other	Total	1,500	1,250	1,250

***Estimated Detail of PA - Provisions***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PA - Provisions		
Funds the cost of food for persons who are unable to provide for themselves or their dep	\$ 6,000	\$ 6,000
	<b>\$ 6,000</b>	<b>\$ 6,000</b>

***Estimated Detail of PA - Rent***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PA - Rent		
Rental payments for eligible applicants	\$ 110,000	\$ 110,000
	<b>\$ 110,000</b>	<b>\$ 110,000</b>

***Estimated Detail of PA - Other***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PA - Other		
Miscellaneous category for items not covered under other items.	\$ 1,250	\$ 1,250
	<b>\$ 1,250</b>	<b>\$ 1,250</b>



# City of Auburn General Assistance

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
PA - Other	Total	1,500	-	-

*Estimated Detail of PA - Other*

*Actual expenses may vary according to changing circumstances*

PA - Other	<i>Avg. Applicants</i>	<i>Average Cost</i>	Manager Proposed	Council Adopted
Miscellaneous	60	\$ 25	\$ -	\$ -



# City of Auburn

## Master List

**Fiscal Year 2020**  
**Adopted 6.24.2019**

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<b><i>Human Resources</i></b>							
Regular Salaries	138,518	136,578	135,252	135,252	135,252	(1,326)	-1%
Other Sup-Operating	220	325	1,200	1,200	1,200	875	269%
PS-Professional Development	0	0	2,000	2,000	2,000	2,000	0%
PS - Emp Assist Program	0	850	850	850	850	0	0%
PS - Drug Testing & Physicals	2,976	3,500	3,630	3,630	3,630	130	4%
PS - Testing	298	2,000	1,700	1,700	1,700	(300)	-15%
Office Supplies	515	500	350	350	350	(150)	-30%
Training & Tuition	1,934	2,000	3,000	3,000	3,000	1,000	50%
Advertising	2,200	3,000	3,000	3,000	3,000	0	0%
Travel-Mileage	976	300	100	100	100	(200)	-67%
Travel-Seminar Costs	0	300	1,500	1,500	1,500	1,200	400%
Dues & Subscriptions	238	600	600	600	600	0	0%
<b>TOTAL</b>	<b>147,875</b>	<b>149,953</b>	<b>153,182</b>	<b>153,182</b>	<b>153,182</b>	<b>3,229</b>	<b>2.2%</b>



# City of Auburn Human Resources

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Regular Salaries	Total	136,578	135,252	135,252
Other Sup-Operating	Total	325	1,200	1,200
PS-Professional Development	Total	-	2,000	2,000
PS - Emp Assist Program	Total	850	850	850

***Estimated Detail of Regular Salaries***

*Actual expenses may vary according to changing circumstances*

Regular Salaries	Manager Proposed	Council Adopted
Human Resources Director (non-union)	\$ 78,030	\$ 78,030
Administrative Assistant (non-union)	\$ 57,222	\$ 57,222
	<b>\$ 135,252</b>	<b>\$ 135,252</b>

***Estimated Detail of Other Sup-Operating***

*Actual expenses may vary according to changing circumstances*

Other Sup-Operating	Manager Proposed	Council Adopted
PPE Equipment N95s (Pandemic Event)	\$ 1,200	\$ 1,200
	<b>\$ 1,200</b>	<b>\$ 1,200</b>

***Estimated Detail of PS-Professional Development***

*Actual expenses may vary according to changing circumstances*

PS-Professional Development	Manager Proposed	Council Adopted
This account is utilized for trainings outside the HR department that could pertain to HR. Management would like to provide Supervisor trainings on HR issues. This account will help fund training costs when applicable.	\$ 2,000	\$ 2,000
	<b>\$ 2,000</b>	<b>\$ 2,000</b>

***Estimated Detail of PS - Emp Assist Program***

*Actual expenses may vary according to changing circumstances*

PS - Emp Assist Program	Manager Proposed	Council Adopted
City is required to have an EAP to comply with Federal Department of Transportation (DOT) Substance Abuse Testing regulations for employees with Commercial Drivers Licenses (CDL's) and for the applicant substance abuse testing program. This account provides for those services not covered by the MMEHT EAP Program.	\$ 850	\$ 850
	<b>\$ 850</b>	<b>\$ 850</b>



# City of Auburn Human Resources

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
PS - Drug Testing & Physicals	Total	3,500	3,630	3,630
PS - Testing	Total	2,000	1,700	1,700
Office Supplies	Total	500	350	350
Training & Tuition	Total	2,000	3,000	3,000

***Estimated Detail of PS - Drug Testing & Physical:***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PS - Drug Testing & Physicals		
The Department of Transportation (DOT) Substance Abuse testing regulations mandates drug and alcohol testing for all employees with Commercial Driver's Licenses (CDL).	\$ 3,630	\$ 3,630
	<b>\$ 3,630</b>	<b>\$ 3,630</b>

***Estimated Detail of PS - Testing***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PS - Testing		
This account covers the costs of professionally prepared written exams for entry level and promotions specifically designed for the Public Safety.	\$ 1,700	\$ 1,700
	<b>\$ 1,700</b>	<b>\$ 1,700</b>

***Estimated Detail of Office Supplies***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Office Supplies		
General office supplies	\$ 350	\$ 350
	<b>\$ 350</b>	<b>\$ 350</b>

***Estimated Detail of Training & Tuition***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Training & Tuition		
This account includes the cost of tuition and fees for professional development.	\$ 3,000	\$ 3,000
	<b>\$ 3,000</b>	<b>\$ 3,000</b>



# City of Auburn Human Resources

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Advertising	Total	3,000	3,000	3,000
Travel-Mileage	Total	300	100	100
Travel-Seminar Costs	Total	300	1,500	1,500
Dues & Subscriptions	Total	600	600	600

***Estimated Detail of Advertising***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Advertising		
This account covers the cost of recruiting candidates for vacant positions.	\$ 3,000	\$ 3,000
	<b>\$ 3,000</b>	<b>\$ 3,000</b>

***Estimated Detail of Travel-Mileage***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Travel-Mileage		
Reimbursement for use of personal vehicles on City business	\$ 100	\$ 100
	<b>\$ 100</b>	<b>\$ 100</b>

***Estimated Detail of Travel-Seminar Costs***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Travel-Seminar Costs		
Funds travel for HR Staff to attend convention including mileage, meals and lodging.	\$ 1,500	\$ 1,500
	<b>\$ 1,500</b>	<b>\$ 1,500</b>

***Estimated Detail of Dues & Subscriptions***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Dues & Subscriptions		
Membership dues to the IPMA other and subscriptions and memberships.	\$ 600	\$ 600
	<b>\$ 600</b>	<b>\$ 600</b>



# City of Auburn

## Master List

**Fiscal Year 2020**  
**Adopted 6.24.2019**

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<b><i>Information Technology</i></b>							
Regular Salaries	254,468	285,053	342,329	294,329	294,329	9,276	3%
Longevity Bonus	0		300	300	300	300	0%
PS - General	19,104	13,000	14,000	14,000	14,000	1,000	8%
Other Sup - Operating	4,450	2,000	2,000	2,000	2,000	0	0%
Computer Hardware	18,772	6,000	24,000	16,000	16,000	10,000	167%
Repairs - Equipment	959	1,500	1,500	1,500	1,500	0	0%
Training & Tuition	2,542	5,800	5,800	5,800	5,800	0	0%
Travel-Mileage	274	400	400	400	400	0	0%
Travel-Seminar Costs	636	3,000	5,700	5,700	5,700	2,700	90%
Computer Software	15,998	0	10,000	10,000	10,000	10,000	0%
Software Licensing	168,830	226,500	318,700	318,700	318,700	92,200	41%
Comm - Network	37,119	45,150	52,650	45,000	45,000	(150)	0%
<b>TOTAL</b>	<b>523,152</b>	<b>588,403</b>	<b>777,379</b>	<b>713,729</b>	<b>713,729</b>	<b>125,326</b>	<b>21.3%</b>



# City of Auburn IT

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Regular Salaries	Total	285,053	294,329	294,329
Longevity Bonus	Total	-	300	300
PS - General	Total	13,000	14,000	14,000
Other Sup - Operating	Total	2,000	2,000	2,000

***Estimated Detail of Regular Salaries***

*Actual expenses may vary according to changing circumstances*

		Council Adopted
Regular Salaries		
IT Manager/Network Administrator	\$ 75,013	\$ 75,013
Geospatial Database Manager	\$ 63,672	\$ 63,672
GIS Analyst (new)	\$ -	\$ -
IT Support Tech	\$ 51,004	\$ 51,004
Database Staff Support Manager	\$ 56,000	\$ 56,000
GFTV Station Manager	\$ 48,640	\$ 48,640
	<b>\$ 294,329</b>	<b>\$ 294,329</b>

***Estimated Detail of Longevity Bonus***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Longevity Bonus		
Longevity	\$ 300	\$ 300
	<b>\$ 300</b>	<b>\$ 300</b>

***Estimated Detail of PS - General***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PS - General		
This account is used to pay for outside consultants on a time and materials basis for various projects.	\$ 14,000	\$ 14,000
	<b>\$ 14,000</b>	<b>\$ 14,000</b>

***Estimated Detail of Other Sup - Operating***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup - Operating		
This account funds the cost of replacing commodity-level supplies (mice, keyboards, cables) as well as consumable supplies (flash-drives, blank CDs, DVDs) for all Department.	\$ 2,000	\$ 2,000
	<b>\$ 2,000</b>	<b>\$ 2,000</b>



# City of Auburn IT

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Computer Hardware	Total	6,000	16,000	16,000
Repairs - Equipment	Total	1,500	1,500	1,500
Training & Tuition	Total	5,800	5,800	5,800
Travel-Mileage	Total	400	400	400

***Estimated Detail of Computer Hardware***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Computer Hardware		
Funds acquisition and replacement of computers, and other equipment for all departments. FY 20 projects include extending wireless and check reader/ scanners for the tax counter.	\$ 16,000	\$ 16,000
	<b>\$ 16,000</b>	<b>\$ 16,000</b>

***Estimated Detail of Repairs - Equipment***

*Longevity Bonus*

	Manager Proposed	Council Adopted
Repairs - Equipment		
This account funds in-house repairs to printers, computers and network devices, and outside repair of GFTV equipment.	\$ 1,500	\$ 1,500
	<b>\$ 1,500</b>	<b>\$ 1,500</b>

***Estimated Detail of Training & Tuition***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Training & Tuition		
This training allows staff to become more knowledgeable in industry trends.	\$ 5,800	\$ 5,800
	<b>\$ 5,800</b>	<b>\$ 5,800</b>

***Estimated Detail of Travel-Mileage***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Travel-Mileage		
Reimbursement for personal use of vehicle for City business.	\$ 400	\$ 400
	<b>\$ 400</b>	<b>\$ 400</b>



# City of Auburn IT

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Travel-Seminar Costs	Total	3,000	5,700	5,700
Computer Software	Total	-	10,000	10,000
Software Licensing	Total	226,500	318,700	318,700
Comm - Network	Total	45,150	45,000	45,000

***Estimated Detail of Travel-Seminar Costs***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Travel-Seminar Costs		
This account funds travel, lodging, and entrance fees for staff to attend industry conferences, w/	\$ 5,700	\$ 5,700
	<b>\$ 5,700</b>	<b>\$ 5,700</b>

***Estimated Detail of Computer Software***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Computer Software		
This account funds new software acquisitions.	\$ 10,000	\$ 10,000
	<b>\$ 10,000</b>	<b>\$ 10,000</b>

***Estimated Detail of Software Licensing***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Software Licensing		
This account funds annual licensing fees associated with the City's software applications.	\$ 318,700	\$ 318,700
	<b>\$ 318,700</b>	<b>\$ 318,700</b>

***Estimated Detail of Comm - Network***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Comm - Network		
These are the City's infrastructure costs for the wide-area network fiber and phone trunks.	\$ 45,000	\$ 45,000
	<b>\$ 45,000</b>	<b>\$ 45,000</b>



# City of Auburn

## Master List

Fiscal Year 2020  
Adopted 6.24.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<b><i>Tax Sharing</i></b>							
Tax Sharing	257,783	270,000	270,000	270,000	270,000	0	0%
<b>TOTAL</b>	<b>257,783</b>	<b>270,000</b>	<b>270,000</b>	<b>270,000</b>	<b>270,000</b>	<b>-</b>	<b>0.0%</b>
<b><i>Auburn-Lewiston Airport</i></b>							
Aub-Lew Airport	167,353	172,000	191,000	191,000	191,000	19,000	11%
<b>TOTAL</b>	<b>167,353</b>	<b>172,000</b>	<b>191,000</b>	<b>191,000</b>	<b>191,000</b>	<b>19,000</b>	<b>11.0%</b>
<b><i>LA Transit Authority</i></b>							
Lew-Aub Transit	189,949	199,130	331,138	331,138	331,138	132,008	66%
Auburn Only Transportation	0	0	-	-	-	0	0%
<b>TOTAL</b>	<b>189,949</b>	<b>199,130</b>	<b>331,138</b>	<b>331,138</b>	<b>331,138</b>	<b>132,008</b>	<b>66.3%</b>
<b><i>LA 911</i></b>							
Lew-Aub 911	1,069,122	1,123,081	1,134,319	1,134,304	1,134,304	11,223	1%
<b>TOTAL</b>	<b>1,069,122</b>	<b>1,123,081</b>	<b>1,134,319</b>	<b>1,134,304</b>	<b>1,134,304</b>	<b>11,223</b>	<b>1.0%</b>
<b>TOTAL</b>	<b>1,684,207</b>	<b>1,764,211</b>	<b>1,926,457</b>	<b>1,926,442</b>	<b>1,926,442</b>	<b>162,231</b>	<b>9.2%</b>



# City of Auburn Intergovernmental

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
All Groups	Total	\$ 1,764,211	1,926,442	1,926,442

***Estimated Detail of All Groups***

*Actual expenses may vary according to changing circumstances*

All Intergovernmental Groups		<i>Last Year</i>	Manager Proposed	Council Adopted
Aub-Lew Airport		\$ 172,000	\$ 191,000	\$ 191,000
Lew-Aub 911		\$ 1,123,081	\$ 1,134,304	\$ 1,134,304
Lew-Aub Transit	Full Service	\$ 331,138	\$ 331,138	\$ 331,138
Tax Sharing		\$ 270,000	\$ 270,000	\$ 270,000
		<b>\$ 1,764,211</b>	<b>\$ 1,926,442</b>	<b>\$ 1,926,442</b>



# City of Auburn

## Master List

Fiscal Year 2020  
Adopted 6.24.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<b><i>Public Library</i></b>							
Public Library	998,189	998,189	1,006,217	1,006,217	1,006,217	8,028	1%
<b>TOTAL</b>	<b>998,189</b>	<b>998,189</b>	<b>1,006,217</b>	<b>1,006,217</b>	<b>1,006,217</b>	<b>8,028</b>	<b>0.8%</b>



# City of Auburn Library

**Fiscal Year 2020  
Adopted 6.24.2019**

Line Items	Last Year	Manager Proposed	Council Adopted
<b>Public Library</b>	<b>Total</b>	<b>998,189</b>	<b>1,006,217</b>

***Estimated Detail of All Accounts***

*Actual expenses may vary according to changing circumstances*

Public Library	FY19	FY20	Change (FY20- FY19)	Manager Proposed	Council Adopted
<u>Revenues</u>					
City of Auburn	\$ 998,189	\$ 1,006,217	\$ 8,028	\$ 1,006,217	\$ 1,006,217
Donations	\$ 87,150	\$ 87,150	\$ -		
Endowment Income	\$ 57,000	\$ 58,000	\$ 1,000		
Investment Earnings	\$ 8,060	\$ 8,060	\$ -		
Other	\$ 89,355	\$ 86,255	\$ (3,100)		
	\$ 1,239,754	\$ 1,245,682	\$ 5,928		
<u>Expenses</u>					
Automation Expense	\$ 16,698	\$ 28,677	\$ 11,979		
Commodities	\$ 31,660	\$ 35,660	\$ 4,000		
Financial	\$ 35,150	\$ 43,650	\$ 8,500		
Insurance	\$ 11,310	\$ 11,715	\$ 405		
Library Materials	\$ 96,166	\$ 105,192	\$ 9,026		
Maintenance	\$ 91,730	\$ 92,230	\$ 500		
Miscellaneous	\$ 2,350	\$ 2,350	\$ -		
Personnel	\$ 854,200	\$ 816,240	\$ (37,960)		
Personnel Development	\$ 4,050	\$ 5,500	\$ 1,450		
Programs	\$ 16,913	\$ 19,968	\$ 3,055		
Utilities	\$ 79,527	\$ 84,500	\$ 4,973		
	\$ 1,239,754	\$ 1,245,682	\$ 5,928	<b>\$ 1,006,217</b>	<b>\$ 1,006,217</b>



# City of Auburn

## Master List

Fiscal Year 2020  
Adopted 6.24.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<b><i>Mayor and Council</i></b>							
Regular Salaries	17,008	16,600	16,600	16,600	16,600	0	0.0%
PS -General	41,612	41,650	44,150	44,150	54,150	2,500	6.0%
Special Events	0	25,000	25,000	25,000	25,000	0	0.0%
Office Supplies	330	500	500	500	500	0	0.0%
Travel-Mileage	94	500	500	500	500	0	0.0%
Dues & Subscriptions	22,774	27,360	26,387	26,387	26,387	(973)	-3.6%
<b>TOTAL</b>	<b>81,818</b>	<b>111,610</b>	<b>113,137</b>	<b>113,137</b>	<b>123,137</b>	<b>1,527</b>	<b>1.4%</b>



# City of Auburn Mayor & Council

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Regular Salaries	Total	16,600	16,600	16,600
PS -General	Total	41,650	44,150	54,150
Special Events	Total	25,000	25,000	25,000
Office Supplies	Total	500	500	500

***Estimated Detail of Regular Salaries***

*Actual expenses may vary according to changing circumstances*

		Council Adopted
Regular Salaries		
Mayor	Mayor	\$ 4,000
City Councilors	Wards 1-5	\$ 12,600
		<b>\$ 16,600</b>

***Estimated Detail of PS -General***

*Actual expenses may vary according to changing circumstances*

		Manager Proposed	Council Adopted
PS -General			
Funds annual City audit, community events, Council & Mayor recognition, etc.		\$ 44,150	\$ 54,150
		<b>\$ 44,150</b>	<b>\$ 54,150</b>

***Estimated Detail of Special Events***

*Actual expenses may vary according to changing circumstances*

		Manager Proposed	Council Adopted
Special Events			
Funds inauguration, citizen engagement, and Annual New Year's event		\$ 25,000	\$ 25,000
		<b>\$ 25,000</b>	<b>\$ 25,000</b>

***Estimated Detail of Office Supplies***

*Actual expenses may vary according to changing circumstances*

		Manager Proposed	Council Adopted
Office Supplies			
General Office supplies		\$ 500	\$ 500
		<b>\$ 500</b>	<b>\$ 500</b>



# City of Auburn Mayor & Council

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Travel-Mileage	Total	500	500	500
Dues & Subscriptions	Total	27,360	26,387	26,387

***Estimated Detail of Travel-Mileage***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Travel-Mileage		
Mileage Reimbursement for Mayor and Councilors	\$ 500	\$ 500
	<b>\$ 500</b>	<b>\$ 500</b>

***Estimated Detail of Dues & Subscriptions***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Dues & Subscriptions		
Fund cost of dues and memberships to various organizations.	\$ 26,387	\$ 26,387
	<b>\$ 26,387</b>	<b>\$ 26,387</b>



# City of Auburn

## Master List

Fiscal Year 2020  
Adopted 6.24.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<b>Police</b>							
Regular Salaries	3,575,615	3,596,318	3,703,847	3,658,847	3,658,847	62,529	2%
Lateral Transfer-APD	0	0	0	0	0	0	0%
Holiday Pay	144,769	135,000	145,000	145,000	145,000	10,000	7%
Longevity Bonus	0	500	900	900	900	400	80%
Educational Incentive	0	5,317	10,983	6,000	6,000	683	13%
Sick Leave Incentive	0	9,000	8,500	8,000	8,000	(1,000)	-11%
Uniform Allowance	30,049	35,421	39,530	39,530	39,530	4,109	12%
Physicals	2,736	500	1,650	1,650	1,650	1,150	230%
OSHA Safety Costs	90	888	1,320	1,320	1,320	432	49%
Volunteers in Police Service	67	0	500	500	500	500	0%
OT - Regular	66,804	44,286	40,108	30,000	30,000	(14,286)	-32%
OT - Vac Replacement	35,434	32,745	35,300	35,300	35,300	2,555	8%
OT - Sick Replacement	24,255	18,408	22,500	22,500	22,500	4,092	22%
OT - Mandatory Training	1,135	1,000	6,300	1,200	1,200	200	20%
OT - Outside Jobs	(30,073)	0	0	0	0	0	0%
OT - Special Events	0	0	15,020	15,020	15,020	15,020	0%
Extra Pay - On Call	14,575	14,300	14,300	14,300	14,300	0	0%
OT - Court	24,483	25,375	28,477	28,477	28,477	3,102	12%
PS - General	8,443	7,545	8,075	8,075	8,075	530	7%
PS - Testing	1,350	625	2,325	2,325	2,325	1,700	272%
PS - Animal Control	33,989	34,004	36,104	36,104	36,104	2,100	6%
PS - Uniform Cleaning	22,100	22,360	22,620	22,620	22,620	260	1%
Reports, Printing, & Binding	1,698	2,178	3,758	3,758	3,758	1,580	73%
Office Supplies	(1,099)	3,000	3,000	3,000	3,000	0	0%
Other Sup - Operating	27,037	25,150	27,150	27,150	27,150	2,000	8%
MV Sup - Tires/Tube/Chain	9,965	15,070	15,618	15,618	15,618	548	4%
MV Sup - Gas & Oil	43,295	51,000	54,000	51,000	51,000	0	0%
Comm - Telephone	16,580	16,136	20,016	20,016	20,016	3,880	24%
Utilities - Electricity	2,944	0	0	0	0	0	0%
Repairs - Buildings	825	500	500	500	500	0	0%
Repairs - Vehicles	26,474	15,000	19,000	19,000	19,000	4,000	27%
Repairs - Equipment	2,547	3,750	5,750	5,750	5,750	2,000	53%
Repairs - Maintenance Contr	4,285	4,700	3,238	3,238	3,238	(1,462)	-31%
Training & Tuition	38,389	35,040	53,400	35,000	35,000	(40)	0%
Comm - Postage	711	1,000	1,000	1,000	1,000	0	0%
Travel-Seminar Costs	1,453	2,500	5,000	4,000	4,000	1,500	60%
Dues & Subscriptions	6,601	7,015	7,625	7,625	7,625	610	9%
Vehicles	260	1,000	1,000	1,000	1,000	0	0%
<b>TOTAL</b>	<b>4,137,786</b>	<b>4,166,631</b>	<b>4,363,414</b>	<b>4,275,323</b>	<b>4,275,323</b>	<b>108,692</b>	<b>2.6%</b>



# City of Auburn Police

**Fiscal Year 2020  
Adopted 6.24.2019**

Line Items		Last Year	Manager Proposed	Council Adopted
Regular Salaries	Total	3,596,318	3,658,847	3,658,847

***Estimated Detail of Regular Salaries***

*Actual expenses may vary according to changing circumstances*

Organizational Structure	Sworn	Non-Sworn	Total Staff	Manager Proposed	Council Adopted
Administration	3	3	6	\$ 374,397	\$ 374,397
Criminal Investigations	10	1	11	\$ 690,448	\$ 690,448
Patrol	34	2	36	\$ 2,019,577	\$ 2,019,577
Support Services	8	2	10	\$ 574,425	\$ 574,425
	55	8	63	\$ 3,658,847	\$ 3,658,847

Positional Structure	Total Staff	Manager Proposed	Council Adopted
Chief	1	\$ 103,255	\$ 103,255
Deputy Chief	1	\$ 96,500	\$ 96,500
Detective	5	\$ 316,149	\$ 316,149
Lieutenant	5	\$ 407,509	\$ 407,509
Non-Sworn	8	\$ 310,467	\$ 310,467
Officer	30	\$ 1,533,470	\$ 1,533,470
School Resource Officer	3	\$ 180,050	\$ 180,050
Sergeant	10	\$ 711,446	\$ 711,446
	63	\$ 3,658,846	\$ 3,658,846

***Line Item Narrative***

**Regular Salaries:** The Department is organized into four divisions including: Administration, Criminal Investigations, Support Services, and Patrol. The department is fortunate to have a reimbursed position for our two drug investigators who are assigned to the Maine Drug Enforcement Agency Regional Task Force Program. The drivers responsible for the increase in this line item are: 1. Negotiated step increases and cost of living increases, 2. Addition of a full-time Accreditation Manager, 3. Reclassification of the Professional Standards Sergeant to a Lieutenant.



# City of Auburn Police

**Fiscal Year 2020  
Adopted 6.24.2019**

Line Items		Last Year	Manager Proposed	Council Adopted
Lateral Transfer-APD	Total	-	-	-
Extra Pay - On Call	Total	14,300	14,300	14,300
Holiday Pay	Total	135,000	145,000	145,000
Longevity Bonus	Total	500	900	900

***Estimated Detail of Lateral Transfer-APD***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Lateral Transfer-APD		
Funds the required reimbursement costs of hiring a certified officer from another agency within five years of graduating from the MCJA.	\$ -	\$ -
	\$ -	\$ -

***Estimated Detail of Extra Pay - On Call***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Extra Pay - On Call		
Detective 24-hour Availability	\$ 14,300	\$ 14,300
	\$ 14,300	\$ 14,300

***Estimated Detail of Holiday Pay***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Holiday Pay		
Contractual pay for holidays worked during the year.	\$ 145,000	\$ 145,000
	\$ 145,000	\$ 145,000

***Estimated Detail of Longevity Bonus***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Longevity Bonus		
Funds bonuses paid to employees for longevity	\$ 900	\$ 900
	\$ 900	\$ 900



# City of Auburn Police

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Educational Incentive	Total	5,317	6,000	6,000
Sick Leave Incentive	Total	9,000	8,000	8,000
Uniform Allowance	Total	35,421	39,530	39,530
Physicals	Total	500	1,650	1,650

### **Estimated Detail of Educational Incentive**

*Actual expenses may vary according to changing circumstances*

Educational Incentive	Manager Proposed	Council Adopted
This account funds the tuition reimbursement for all employees.	\$ 6,000	\$ 6,000
	\$ 6,000	\$ 6,000

### **Estimated Detail of Sick Leave Incentive**

*Actual expenses may vary according to changing circumstances*

Sick Leave Incentive	Manager Proposed	Council Adopted
Union members have an opportunity to convert the cash value of up to two sick incentive days towards their Benefit Strategies program.	\$ 8,000	\$ 8,000
	\$ 8,000	\$ 8,000

### **Estimated Detail of Uniform Allowance**

*Actual expenses may vary according to changing circumstances*

Uniform Allowance	Manager Proposed	Council Adopted
Funds the cost of uniforms and bullet proof vests for officers and the annual clothing allowance for Command officers and dete	\$ 39,530	\$ 39,530
	\$ 39,530	\$ 39,530

### **Estimated Detail of Physicals**

*Actual expenses may vary according to changing circumstances*

Physicals	Manager Proposed	Council Adopted
Funds the cost of pre-employment physicals for all new staff.	\$ 1,650	\$ 1,650
	\$ 1,650	\$ 1,650



# City of Auburn Police

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
OSHA Safety Costs	Total	888	1,320	1,320
Volunteers in Police Service	Total	-	500	500
OT - Regular	Total	44,286	30,000	30,000
OT - Vac Replacement	Total	32,745	35,300	35,300

### **Estimated Detail of OSHA Safety Costs**

*Actual expenses may vary according to changing circumstances*

OSHA Safety Costs	Manager Proposed	Council Adopted
Funds OSHA approved safety items	\$ 1,320	\$ 1,320
	<b>\$ 1,320</b>	<b>\$ 1,320</b>

### **Estimated Detail of Volunteers in Police Service**

*Actual expenses may vary according to changing circumstances*

Volunteers in Police Service	Manager Proposed	Council Adopted
VIPS is a program that encourages community members to volunteer at the police department.	\$ 500	\$ 500
	<b>\$ 500</b>	<b>\$ 500</b>

### **Estimated Detail of OT - Regular**

*Actual expenses may vary according to changing circumstances*

OT - Regular	Manager Proposed	Council Adopted
OT for officers held over from a shift, or called in for an investigation or emergencies.	\$ 30,000	\$ 30,000
	<b>\$ 30,000</b>	<b>\$ 30,000</b>

### **Estimated Detail of OT - Vac Replacement**

*Actual expenses may vary according to changing circumstances*

OT - Vac Replacement	Manager Proposed	Council Adopted
OT for coverage of Officers on vacation.	\$ 35,300	\$ 35,300
	<b>\$ 35,300</b>	<b>\$ 35,300</b>



# City of Auburn Police

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
OT - Sick Replacement	Total	18,408	22,500	22,500
OT - Mandatory Training	Total	1,000	1,200	1,200
OT - Special Events	Total	-	15,020	15,020
OT - Court	Total	25,375	28,477	28,477

***Estimated Detail of OT - Sick Replacement***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
OT - Sick Replacement		
This account funds approximately 600 hrs. of sick time to maintain minimum staffing levels.	\$ 22,500	\$ 22,500
	\$ 22,500	\$ 22,500

***Estimated Detail of OT - Mandatory Training***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
OT - Mandatory Training		
All mandatory training provided in house. Four days incorporated into the work schedules	\$ 1,200	\$ 1,200
	\$ 1,200	\$ 1,200

***Estimated Detail of OT - Special Events***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
OT - Special Events		
OT to cover various special events throughout the year that require Police presence.	\$ 15,020	\$ 15,020
	\$ 15,020	\$ 15,020

***Estimated Detail of OT - Court***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
OT - Court		
OT for wages paid to officers for their appearance in Court.	\$ 28,477	\$ 28,477
	\$ 28,477	\$ 28,477



# City of Auburn Police

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
PS - General	Total	7,545	8,075	8,075
PS - Testing	Total	625	2,325	2,325
PS - Animal Control	Total	34,004	36,104	36,104
PS - Uniform Cleaning	Total	22,360	22,620	22,620

### Estimated Detail of PS - General

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PS - General		
Maintains the professional appearance of the fleet and towing of incapacitated police vehicles.	\$ 8,075	\$ 8,075
	\$ 8,075	\$ 8,075

### Estimated Detail of PS - Testing

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PS - Testing		
Funds psychological testing of new officer candidates as required by the State of Maine for an officer to become certified.	\$ 2,325	\$ 2,325
	\$ 2,325	\$ 2,325

### Estimated Detail of PS - Animal Control

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PS - Animal Control		
Funds cost for animal control including contract with Androscoggin Humane Society, and training for the City's ACO.	\$ 36,104	\$ 36,104
	\$ 36,104	\$ 36,104

### Estimated Detail of PS - Uniform Cleaning

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PS - Uniform Cleaning		
As part of the Quartermaster System, the City provides for the cleaning of officer's clothing.	\$ 22,620	\$ 22,620
	\$ 22,620	\$ 22,620



# City of Auburn Police

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Reports, Printing, & Binding	Total	2,178	3,758	3,758
Office Supplies	Total	3,000	3,000	3,000
Other Sup - Operating	Total	25,150	27,150	27,150
MV Sup - Tires/Tube/Chain	Total	15,070	15,618	15,618

***Estimated Detail of Reports, Printing, & Binding***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Reports, Printing, & Binding		
Funds the printing of all department receipts, vehicle release forms and envelopes.	\$ 3,758	\$ 3,758
	<b>\$ 3,758</b>	<b>\$ 3,758</b>

***Estimated Detail of Office Supplies***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Office Supplies		
General office supplies	\$ 3,000	\$ 3,000
	<b>\$ 3,000</b>	<b>\$ 3,000</b>

***Estimated Detail of Other Sup - Operating***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup - Operating		
General operating supplies	\$ 27,150	\$ 27,150
	<b>\$ 27,150</b>	<b>\$ 27,150</b>

***Estimated Detail of MV Sup - Tires/Tube/Chain***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
MV Sup - Tires/Tube/Chain		
High performance tires for police vehicles.	\$ 15,618	\$ 15,618
	<b>\$ 15,618</b>	<b>\$ 15,618</b>



# City of Auburn Police

**Fiscal Year 2020  
Adopted 6.24.2019**

Line Items		Last Year	Manager Proposed	Council Adopted
MV Sup - Gas & Oil	Total	51,000	51,000	51,000
Comm - Telephone	Total	16,136	20,016	20,016
Repairs - Buildings	Total	500	500	500
Repairs - Vehicles	Total	15,000	19,000	19,000

***Estimated Detail of MV Sup - Gas & Oil***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
MV Sup - Gas & Oil		
Gasoline expenditures for fleet.	\$ 51,000	\$ 51,000
	<b>\$ 51,000</b>	<b>\$ 51,000</b>

***Estimated Detail of Comm - Telephone***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Comm - Telephone		
Funds communications services for the department.	\$ 20,016	\$ 20,016
	<b>\$ 20,016</b>	<b>\$ 20,016</b>

***Estimated Detail of Repairs - Buildings***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Repairs - Buildings		
Provides for building repairs such as paint, hardware and associated supplies.	\$ 500	\$ 500
	<b>\$ 500</b>	<b>\$ 500</b>

***Estimated Detail of Repairs - Vehicles***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Repairs - Vehicles		
Funds repairs on the police department fleet of vehicles.	\$ 19,000	\$ 19,000
	<b>\$ 19,000</b>	<b>\$ 19,000</b>



# City of Auburn Police

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Repairs - Equipment	Total	3,750	5,750	5,750
Repairs - Maintenance Contract	Total	4,700	3,238	3,238
Training & Tuition	Total	35,040	35,000	35,000
Comm - Postage	Total	1,000	1,000	1,000

***Estimated Detail of Repairs - Equipment***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Repairs - Equipment		
Funds repairs to police equipment.	\$ 5,750	\$ 5,750
	<b>\$ 5,750</b>	<b>\$ 5,750</b>

***Estimated Detail of Repairs - Maintenance Contract***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Repairs - Maintenance Contract		
Funds maintenance contracts on equipment and software.	\$ 3,238	\$ 3,238
	<b>\$ 3,238</b>	<b>\$ 3,238</b>

***Estimated Detail of Training & Tuition***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Training & Tuition		
This account funds the cost of training for various courses, training equipment and materials.	\$ 35,000	\$ 35,000
	<b>\$ 35,000</b>	<b>\$ 35,000</b>

***Estimated Detail of Comm - Postage***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Comm - Postage		
Funds general postage costs	\$ 1,000	\$ 1,000
	<b>\$ 1,000</b>	<b>\$ 1,000</b>



# City of Auburn Police

**Fiscal Year 2020  
Adopted 6.24.2019**

Line Items		Last Year	Manager Proposed	Council Adopted
Travel-Seminar Costs	Total	2,500	4,000	4,000
Dues & Subscriptions	Total	7,015	7,625	7,625
Vehicles	Total	1,000	1,000	1,000

***Estimated Detail of Travel-Seminar Costs***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Travel-Seminar Costs		
Funds the travel costs to attend law enforcement conferences.	\$ 4,000	\$ 4,000
	<b>\$ 4,000</b>	<b>\$ 4,000</b>

***Estimated Detail of Dues & Subscriptions***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Dues & Subscriptions		
Funds membership dues to professional organizations.	\$ 7,625	\$ 7,625
	<b>\$ 7,625</b>	<b>\$ 7,625</b>

***Estimated Detail of Vehicles***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Vehicles		
Funds the annual lease for 2 motorcycles.	\$ 1,000	\$ 1,000
	<b>\$ 1,000</b>	<b>\$ 1,000</b>



# City of Auburn

## Master List

Fiscal Year 2020  
Adopted 6.24.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<b>Public Works</b>							
Regular Salaries	2,502,263	2,647,634	2,698,307	2,698,307	2,698,307	50,673	2%
Longevity Bonus	900	3,100	2,000	2,000	2,000	(1,100)	-35%
Educational Incentive	8,100	8,100	8,100	8,100	8,100	0	0%
Sick Leave Incentive	3,982	9,150	9,150	9,150	9,150	0	0%
Uniform Allowance	40,067	37,001	37,001	37,001	37,001	0	0%
Safety Compliance	6,974	10,990	9,090	9,090	9,090	(1,900)	-17%
OT - Regular	28,775	34,417	36,503	36,503	36,503	2,086	6%
OT - Winter Road Maintenanc	275,900	195,650	200,748	200,748	200,748	5,098	3%
OT - Fleet Services	184	1,000	1,000	1,000	1,000	0	0%
OT - Sand Removal	0	1,518	1,548	1,548	1,548	30	2%
PS - General	154,885	181,300	181,300	181,300	181,300	0	0%
PS - Water Quality Monitorin	13,400	22,000	22,000	22,000	22,000	0	0%
PS - Recording Fee	0	250	250	250	250	0	0%
PS - Snow Removal	4,574	9,000	9,000	9,000	9,000	0	0%
PS - Tree Removal	8,405	12,315	10,500	10,500	10,500	(1,815)	-15%
PS - Centerline Striping	161,734	148,296	180,000	180,000	180,000	31,704	21%
Reports, Printing, & Binding	3,403	3,000	3,000	3,000	3,000	0	0%
Office Supplies	2,438	3,300	3,361	3,361	3,361	61	2%
Other Sup - Operating	1,223	2,824	2,824	2,824	2,824	0	0%
Other Sup - Maintenance	56,109	37,750	37,750	37,750	37,750	0	0%
Other Sup - Parks/Open Spac	7,769	24,200	27,200	24,200	24,200	0	0%
Other Supplies - Welding	17,350	15,000	17,500	15,000	15,000	0	0%
Other Sup - Traffic Paint	215	2,196	3,533	3,533	3,533	1,337	61%
Other Sup - Sign Material	19,767	29,224	30,685	30,685	30,685	1,461	5%
Other Sup - Pre-Mix Asphalt	97,981	115,536	120,058	115,536	115,536	0	0%
Other Sup - Culvert/Basin	16,671	34,522	39,049	34,522	34,522	0	0%
Other Sup - Bridge/Fence	3,328	4,000	5,500	5,500	5,500	1,500	38%
Other Sup - Loam/Seed	4,213	10,000	10,000	10,000	10,000	0	0%
Other Sup - Calcium Chloride	7,200	19,198	7,971	7,971	7,971	(11,227)	-58%
Other Sup - Road Salt	373,456	232,800	244,440	244,440	244,440	11,640	5%
Other Sup - Safety Equipmen	14,414	17,694	20,688	18,000	18,000	306	2%
Other Sup - Small Tools	21,194	25,900	26,100	26,100	26,100	200	1%
Other Sup - Gravel	15,827	90,423	94,123	90,500	90,500	77	0%
Other Sup - MV Repair	90,559	127,000	127,000	105,000	105,000	(22,000)	-17%



# City of Auburn

## Master List

Fiscal Year 2020  
Adopted 6.24.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
Other Sup - Equip Repairs	77,692	73,400	75,285	75,285	75,285	1,885	3%
MV Sup - Tires/Tube/Chain	57,340	50,000	50,000	50,000	50,000	0	0%
MV Sup - Gas & Oil	170,161	236,240	258,598	228,000	228,000	(8,240)	-3%
MV Sup - Plow/Grader Blade	18,970	34,379	34,379	34,379	34,379	0	0%
MV Sup - Other	21,498	38,100	39,350	39,350	39,350	1,250	3%
Utilities - Water/Sewer	4,981	8,553	6,390	6,390	6,390	(2,163)	-25%
Comm - Telephone	9,571	11,832	11,040	11,040	11,040	(792)	-7%
Utilities - Electricity	18,684	25,800	26,400	26,400	26,400	600	2%
Utilities - Heating Fuel	30,846	30,380	34,560	34,560	34,560	4,180	14%
Repairs - Buildings	17,625	18,500	18,500	18,500	18,500	0	0%
Repairs - Vehicles	20,481	30,975	34,150	34,150	34,150	3,175	10%
Repairs - Equipment	11,204	22,300	22,300	22,300	22,300	0	0%
Repairs - Radio Equipment	2,430	2,500	2,500	2,500	2,500	0	0%
Training & Tuition	13,363	17,265	17,265	17,265	17,265	0	0%
Comm - Postage	305	400	400	400	400	0	0%
Travel-Mileage	430	500	500	500	500	0	0%
Travel-Seminar Costs	114	500	500	500	500	0	0%
Dues & Subscriptions	8,016	5,756	6,106	6,106	6,106	350	6%
Leachate Hauling	29,429	20,000	19,754	19,754	19,754	(246)	-1%
Crack Sealing	0	15,000	15,000	15,000	15,000	0	0%
Guardrail Replacement	5,583	20,000	20,000	10,000	10,000	(10,000)	-50%
-							
<b>TOTAL</b>	<b>4,481,983</b>	<b>4,778,668</b>	<b>4,920,256</b>	<b>4,836,798</b>	<b>4,836,798</b>	<b>58,130</b>	<b>1.22%</b>



# City of Auburn Public Works

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Regular Salaries	Total	2,647,634	2,698,307	2,698,307

**Estimated Detail of Regular Salaries**

*Actual expenses may vary according to changing circumstances*

Regular Salaries	FY 19 Staffing Level	FY 20 Staffing Level	Manager Proposed	Council Adopted
Public Services Director	1	1	\$ 102,000	\$ 102,000
Deputy Director	1	1	\$ 80,000	\$ 80,000
City Engineer	1	1	\$ 74,285	\$ 74,285
Operations Manager	1	1	\$ 73,916	\$ 73,916
Fleet Supervisor	1	1	\$ 51,898	\$ 51,898
Highway Supervisors	5	4	\$ 209,822	\$ 209,822
Office Manager	1	1	\$ 53,247	\$ 53,247
Administrative Assistant	1	1	\$ 41,658	\$ 41,658
Project Engineer	1	1	\$ 61,000	\$ 61,000
Excavation Technician	1	1	\$ 41,176	\$ 41,176
Parks Maintenance-Seasonal			\$ 30,000	\$ 30,000
Arborist	2	1	\$ 36,708	\$ 36,708
Building Maintenance Tech I	3	3	\$ 142,698	\$ 142,698
Field/Building Maintenance	0	1	\$ 35,018	\$ 35,018
Equipment Operator	20	0	\$ -	\$ -
Equipment Operator I	4	9	\$ 426,687	\$ 426,687
Equipment Operator II	10	25	\$ 843,892	\$ 843,892
Inventory Technician I	2	2	\$ 88,698	\$ 88,698
Mechanics	6	6	\$ 266,396	\$ 266,396
Welders	1	1	\$ 39,208	\$ 39,208
	<b>62</b>	<b>61</b>	<b>\$ 2,698,307</b>	<b>\$ 2,698,307</b>

Public Works includes Parks, Public Works and Engineering. These staff maintain 26 plow routes, 535 lane miles, 14 Parks, 17 Cemeteries, 9 Athletic Facilities and manage 4 million dollars' worth of construction projects.



# City of Auburn Public Works

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Longevity Bonus	Total	3,100	2,000	2,000
Educational Incentive	Total	8,100	8,100	8,100
Sick Leave Incentive	Total	9,150	9,150	9,150
Uniform Allowance	Total	37,001	37,001	37,001

### **Estimated Detail of Longevity Bonus**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Longevity Bonus		
Employee Longevity bonuses	\$ 2,000	\$ 2,000
	\$ 2,000	\$ 2,000

### **Estimated Detail of Educational Incentive**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Educational Incentive		
In order to encourage on-going skill development, the City funds an annual incentive for employees who obtain c endorsements.	\$ 8,100	\$ 8,100
	\$ 8,100	\$ 8,100

### **Estimated Detail of Sick Leave Incentive**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Sick Leave Incentive		
In order to reduce sick leave usage, the city provides employees one vacation day for every three consecutive mo	\$ 9,150	\$ 9,150
	\$ 9,150	\$ 9,150

### **Estimated Detail of Uniform Allowance**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Uniform Allowance		
Uniforms and protective gear are provided in accordance with the collective bargaining agreement.	\$ 37,001	\$ 37,001
	\$ 37,001	\$ 37,001



# City of Auburn Public Works

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Safety Compliance	Total	10,990	9,090	9,090
OT - Regular	Total	34,417	36,503	36,503
OT - Winter Road Maintenance	Total	195,650	200,748	200,748
OT - Fleet Services	Total	1,000	1,000	1,000

### Estimated Detail of Safety Compliance

*Actual expenses may vary according to changing circumstances*

Safety Compliance		Manager Proposed	Council Adopted
This account funds pre-employment physicals, Hepatitis testing, Hearing Tests, respiratory fit tests, and disability assessments.		\$ 9,090	\$ 9,090
		<b>\$ 9,090</b>	<b>\$ 9,090</b>

### Estimated Detail of OT - Regular

*Actual expenses may vary according to changing circumstances*

OT - Regular		Manager Proposed	Council Adopted
This account funds call-outs for weather related emergencies; sink holes, street flooding, trees down etc. Also includes special events and voting set up.		\$ 36,503	\$ 36,503
		<b>\$ 36,503</b>	<b>\$ 36,503</b>

### Estimated Detail of OT - Winter Road Maintenance

*Actual expenses may vary according to changing circumstances*

OT - Winter Road Maintenance		Manager Proposed	Council Adopted
This account funds overtime for snow plowing, sanding and snow removal.		\$ 200,748	\$ 200,748
		<b>\$ 200,748</b>	<b>\$ 200,748</b>

### Estimated Detail of OT - Fleet Services

*Actual expenses may vary according to changing circumstances*

OT - Fleet Services		Manager Proposed	Council Adopted
Overtime occurs periodically throughout the year as needed to keep the City fleet operational.		\$ 1,000	\$ 1,000
		<b>\$ 1,000</b>	<b>\$ 1,000</b>



# City of Auburn Public Works

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
OT - Sand Removal	Total	1,518	1,548	1,548
PS - General	Total	181,300	181,300	181,300
PS - Water Quality Monitoring	Total	22,000	22,000	22,000
PS - Recording Fee	Total	250	250	250

### Estimated Detail of OT - Sand Removal

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
OT - Sand Removal		
Overtime is incurred while removing winter sand accumulations within the urban areas.	\$ 1,548	\$ 1,548
	<b>\$ 1,548</b>	<b>\$ 1,548</b>

### Estimated Detail of PS - General

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PS - General		
This account covers services that are contracted out.	\$ 181,300	\$ 181,300
	<b>\$ 181,300</b>	<b>\$ 181,300</b>

### Estimated Detail of PS - Water Quality Monit

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PS - Water Quality Monitoring		
This account funds State mandated water quality monitoring of the closed Ash landfill and Gracelawn Road area landfill.	\$ 22,000	\$ 22,000
	<b>\$ 22,000</b>	<b>\$ 22,000</b>

### Estimated Detail of PS - Recording Fee

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PS - Recording Fee		
This account funds the recording of deeds and plans at the County Registry of Deeds.	\$ 250	\$ 250
	<b>\$ 250</b>	<b>\$ 250</b>



# City of Auburn Public Works

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
PS - Snow Removal	Total	9,000	9,000	9,000
PS - Tree Removal	Total	12,315	10,500	10,500
PS - Centerline Striping	Total	148,296	180,000	180,000
Reports, Printing, & Binding	Total	3,000	3,000	3,000
Office Supplies	Total	3,300	3,361	3,361

### Estimated Detail of PS - Snow Removal

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PS - Snow Removal		
Funds rental of a bulldozer for pushing snow during snow removal operations.	\$ 9,000	\$ 9,000
	<b>\$ 9,000</b>	<b>\$ 9,000</b>

### Estimated Detail of PS - Tree Removal

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PS - Tree Removal		
Funds the rental of a bucket truck for tree removals in and around inaccessible areas as needed.	\$ 10,500	\$ 10,500
	<b>\$ 10,500</b>	<b>\$ 10,500</b>

### Estimated Detail of PS - Centerline Striping

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PS - Centerline Striping		
Funds contractual services for painting traffic control markings.	\$ 180,000	\$ 180,000
	<b>\$ 180,000</b>	<b>\$ 180,000</b>

### Estimated Detail of Reports, Printing, & Bind

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Reports, Printing, & Binding		
Funds printing costs for items that cannot be done in house.	\$ 3,000	\$ 3,000
	<b>\$ 3,000</b>	<b>\$ 3,000</b>

### Estimated Detail of Office Supplies

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Office Supplies		
General Office supplies	\$ 3,361	\$ 3,361
	<b>\$ 3,361</b>	<b>\$ 3,361</b>



# City of Auburn Public Works

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Other Sup - Operating	Total	2,824	2,824	2,824
Other Sup - Maintenance	Total	37,750	37,750	37,750
Other Sup - Parks/Open Spaces	Total	24,200	24,200	24,200
Other Supplies - Welding	Total	15,000	15,000	15,000

**Estimated Detail of Other Sup - Operating**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup - Operating		
Funds small tools primarily used for vehicle and building maintenance.	\$ 2,824	\$ 2,824
	\$ 2,824	\$ 2,824

**Estimated Detail of Other Sup - Maintenance**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup - Maintenance		
Funds non-vehicle supplies for Highway, Parks and Fleet Services maintenance.	\$ 37,750	\$ 37,750
	\$ 37,750	\$ 37,750

**Estimated Detail of Other Sup - Parks/Open S**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup - Parks/Open Spaces		
Funds non-vehicle supplies necessary for parks maintenance.	\$ 24,200	\$ 24,200
	\$ 24,200	\$ 24,200

**Estimated Detail of Other Supplies - Welding**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Supplies - Welding		
Funds operational supplies that are used by the Fleet Welding shop.	\$ 15,000	\$ 15,000
	\$ 15,000	\$ 15,000

# City of Auburn Public Works

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Other Sup - Traffic Paint	Total	2,196	3,533	3,533
Other Sup - Sign Material	Total	29,224	30,685	30,685
Other Sup - Pre-Mix Asphalt	Total	115,536	115,536	115,536
Other Sup - Culvert/Basin	Total	34,522	34,522	34,522

***Estimated Detail of Other Sup - Traffic Paint***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup - Traffic Paint		
Funds materials used to mark parking stalls, parking garage, handicap stalls, traffic islands and lines to indicate catch basin locations, etc	\$ 3,533	\$ 3,533
	<b>\$ 3,533</b>	<b>\$ 3,533</b>

***Estimated Detail of Other Sup - Sign Material***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup - Sign Material		
Funds materials used to produce street signs, miscellaneous signs, folding signs and barricades.	\$ 30,685	\$ 30,685
	<b>\$ 30,685</b>	<b>\$ 30,685</b>

***Estimated Detail of Other Sup - Pre-Mix Asphalt***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup - Pre-Mix Asphalt		
Asphalt patch material is used annually to repair potholes and deteriorated pavement along streets, roads and sidewalks.	\$ 115,536	\$ 115,536
	<b>\$ 115,536</b>	<b>\$ 115,536</b>

***Estimated Detail of Other Sup - Culvert/Basin***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup - Culvert/Basin		
Funds the cost of supplies, maintenance and repairs of drainage facilities.	\$ 34,522	\$ 34,522
	<b>\$ 34,522</b>	<b>\$ 34,522</b>



# City of Auburn Public Works

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Other Sup - Bridge/Fence	Total	4,000	5,500	5,500
Other Sup - Loam/Seed	Total	10,000	10,000	10,000
Other Sup - Calcium Chloride	Total	19,198	7,971	7,971
Other Sup - Road Salt	Total	232,800	244,440	244,440

**Estimated Detail of Other Sup - Bridge/Fence**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup - Bridge/Fence		
Bridge and Fence Materials	\$ 5,500	\$ 5,500
	\$ 5,500	\$ 5,500

**Estimated Detail of Other Sup - Loam/Seed**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup - Loam/Seed		
Loam and seed	\$ 10,000	\$ 10,000
	\$ 10,000	\$ 10,000

**Estimated Detail of Other Sup - Calcium Chloride**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup - Calcium Chloride		
Calcium chloride	\$ 7,971	\$ 7,971
	\$ 7,971	\$ 7,971

**Estimated Detail of Other Sup - Road Salt**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup - Road Salt		
Road salt	\$ 244,440	\$ 244,440
	\$ 244,440	\$ 244,440



# City of Auburn Public Works

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Other Sup - Safety Equipment	Total	17,694	18,000	18,000
Other Sup - Small Tools	Total	25,900	26,100	26,100
Other Sup - Gravel	Total	90,423	90,500	90,500
Other Sup - MV Repair	Total	127,000	105,000	105,000

**Estimated Detail of Other Sup - Safety Equip**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup - Safety Equipment		
Funds safety equipment required by OSHA, insurance carrier and other.	\$ 18,000	\$ 18,000
	<b>\$ 18,000</b>	<b>\$ 18,000</b>

**Estimated Detail of Other Sup - Small Tools**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup - Small Tools		
Funds the cost of small tools that are used by various divisions.	\$ 26,100	\$ 26,100
	<b>\$ 26,100</b>	<b>\$ 26,100</b>

**Estimated Detail of Other Sup - Gravel**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup - Gravel		
Funds winter sand, gravel, crushed stone and rip-pap for road repairs and drainage projects.	\$ 90,500	\$ 90,500
	<b>\$ 90,500</b>	<b>\$ 90,500</b>

**Estimated Detail of Other Sup - MV Repair**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup - MV Repair		
Funds materials and parts used in the repair of motor vehicles.	\$ 105,000	\$ 105,000
	<b>\$ 105,000</b>	<b>\$ 105,000</b>



# City of Auburn Public Works

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Other Sup - Equip Repairs	Total	73,400	75,285	75,285
MV Sup - Tires/Tube/Chain	Total	50,000	50,000	50,000
MV Sup - Gas & Oil	Total	236,240	228,000	228,000
MV Sup - Plow/Grader Blades	Total	34,379	34,379	34,379
MV Sup - Other	Total	38,100	39,350	39,350

**Estimated Detail of Other Sup - Equip Repairs**

*Actual expenses may vary according to changing circumstances*

Other Sup - Equip Repairs	Manager Proposed	Council Adopted
Funds in-house repairs to construction equipment.	\$ 75,285	\$ 75,285
	\$ 75,285	\$ 75,285

**Estimated Detail of MV Sup - Tires/Tube/Chain**

*Actual expenses may vary according to changing circumstances*

MV Sup - Tires/Tube/Chain	Manager Proposed	Council Adopted
Funds for all department vehicles and equipment.	\$ 50,000	\$ 50,000
	\$ 50,000	\$ 50,000

**Estimated Detail of MV Sup - Gas & Oil**

*Actual expenses may vary according to changing circumstances*

MV Sup - Gas & Oil	Manager Proposed	Council Adopted
Funds purchase of motor vehicle gas and oil and heating fuel.	\$ 228,000	\$ 228,000
	\$ 228,000	\$ 228,000

**Estimated Detail of MV Sup - Plow/Grader Blades**

*Actual expenses may vary according to changing circumstances*

MV Sup - Plow/Grader Blades	Manager Proposed	Council Adopted
Funds plow and grader blades and accessories that are required.	\$ 34,379	\$ 34,379
	\$ 34,379	\$ 34,379

**Estimated Detail of MV Sup - Other**

*Actual expenses may vary according to changing circumstances*

MV Sup - Other	Manager Proposed	Council Adopted
Funds all other supplies such as batteries, plugs, filters, lights, etc.	\$ 39,350	\$ 39,350
	\$ 39,350	\$ 39,350



# City of Auburn Public Works

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Utilities - Water/Sewer	Total	8,553	6,390	6,390
Comm - Telephone	Total	11,832	11,040	11,040
Utilities - Electricity	Total	25,800	26,400	26,400
Utilities - Heating Fuel	Total	30,380	34,560	34,560
Repairs - Buildings	Total	18,500	18,500	18,500

**Estimated Detail of Utilities - Water/Sewer**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Utilities - Water/Sewer		
Park bench/Trash Receptical Replacement	\$ 6,390	\$ 6,390
	<b>\$ 6,390</b>	<b>\$ 6,390</b>

**Estimated Detail of Comm - Telephone**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Comm - Telephone		
Telephone	\$ 11,040	\$ 11,040
	<b>\$ 11,040</b>	<b>\$ 11,040</b>

**Estimated Detail of Utilities - Electricity**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Utilities - Electricity		
Electricity	\$ 26,400	\$ 26,400
	<b>\$ 26,400</b>	<b>\$ 26,400</b>

**Estimated Detail of Utilities - Heating Fuel**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Utilities - Heating Fuel		
Heating Fuel	\$ 34,560	\$ 34,560
	<b>\$ 34,560</b>	<b>\$ 34,560</b>

**Estimated Detail of Repairs - Buildings**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Repairs - Buildings		
Building Repairs	\$ 18,500	\$ 18,500
	<b>\$ 18,500</b>	<b>\$ 18,500</b>



# City of Auburn Public Works

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Repairs - Vehicles	Total	30,975	34,150	34,150
Repairs - Equipment	Total	22,300	22,300	22,300
Repairs - Radio Equipment	Total	2,500	2,500	2,500
Training & Tuition	Total	17,265	17,265	17,265

### *Estimated Detail of Repairs - Vehicles*

*Actual expenses may vary according to changing circumstances*

Repairs - Vehicles		Manager Proposed	Council Adopted
Funds repairs that are contracted out		\$ 34,150	\$ 34,150
		<b>\$ 34,150</b>	<b>\$ 34,150</b>

### *Estimated Detail of Repairs - Equipment*

*Actual expenses may vary according to changing circumstances*

Repairs - Equipment		Manager Proposed	Council Adopted
Funds repairs that are contracted out		\$ 22,300	\$ 22,300
		<b>\$ 22,300</b>	<b>\$ 22,300</b>

### *Estimated Detail of Repairs - Radio Equipment*

*Actual expenses may vary according to changing circumstances*

Repairs - Radio Equipment		Manager Proposed	Council Adopted
Funds repairs and modifications to the radio system used by PW.		\$ 2,500	\$ 2,500
		<b>\$ 2,500</b>	<b>\$ 2,500</b>

### *Estimated Detail of Training & Tuition*

*Actual expenses may vary according to changing circumstances*

Training & Tuition		Manager Proposed	Council Adopted
Funds registration fees for seminars and classes for staff.		\$ 17,265	\$ 17,265
		<b>\$ 17,265</b>	<b>\$ 17,265</b>



# City of Auburn Public Works

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Comm - Postage	Total	400	400	400
Travel-Mileage	Total	500	500	500
Travel-Seminar Costs	Total	500	500	500
Dues & Subscriptions	Total	5,756	6,106	6,106

**Estimated Detail of Comm - Postage**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Comm - Postage		
Funds postage and stamps.	\$ 400	\$ 400
	<b>\$ 400</b>	<b>\$ 400</b>

**Estimated Detail of Travel-Mileage**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Travel-Mileage		
Reimbursement for use of personal vehicle.	\$ 500	\$ 500
	<b>\$ 500</b>	<b>\$ 500</b>

**Estimated Detail of Travel-Seminar Costs**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Travel-Seminar Costs		
Funds conference meeting and seminar costs.	\$ 500	\$ 500
	<b>\$ 500</b>	<b>\$ 500</b>

**Estimated Detail of Dues & Subscriptions**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Dues & Subscriptions		
Funds subscriptions, annual professional dues.	\$ 6,106	\$ 6,106
	<b>\$ 6,106</b>	<b>\$ 6,106</b>



# City of Auburn Public Works

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Leachate Hauling	Total	20,000	19,754	19,754
Crack Sealing	Total	15,000	15,000	15,000
Guardrail Replacement	Total	20,000	10,000	10,000

**Estimated Detail of Leachate Hauling**

*Actual expenses may vary according to changing circumstances*

		Manager Proposed	Council Adopted
Leachate Hauling			
Funds DEP mandated cost to dispose of leachate from the ash landfill.		\$ 19,754	\$ 19,754
		\$ 19,754	\$ 19,754

**Estimated Detail of Crack Sealing**

*Actual expenses may vary according to changing circumstances*

		Manager Proposed	Council Adopted
Crack Sealing			
Crack sealing increases the lifespan of asphalt pavement.		\$ 15,000	\$ 15,000
		\$ 15,000	\$ 15,000

**Estimated Detail of Guardrail Replacement**

*Actual expenses may vary according to changing circumstances*

		Manager Proposed	Council Adopted
Guardrail Replacement			
Guardrail Replacement		\$ 10,000	\$ 10,000
		\$ 10,000	\$ 10,000



# City of Auburn

## Master List

**Fiscal Year 2020**  
**Proposed 4.15.2019**

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<b><i>Recreation and Sports Facilities</i></b>							
Regular Salaries	220,666	203,529	238,191	238,191	238,191	34,662	17%
Sal-Rec Part-Time	24,124	19,000	46,000	27,000	27,000	8,000	42%
Longevity Bonus	0	0	300	300	300	300	0%
OT-Regular	30	2,276	2,276	2,276	2,276	0	0%
PS - General	6,716	6,578	7,662	22,662	22,662	16,084	245%
Medical Supplies	298	300	300	300	300	0	0%
Office Supplies	2,505	3,500	4,500	3,500	3,500	0	0%
Other Sup-Janitorial	3,124	4,000	5,000	4,000	4,000	0	0%
Other Sup-Operating	0	11,000	5,000	5,000	5,000	(6,000)	-55%
Other Sup - Maintenance	2,386	2,350	2,350	2,350	2,350	0	0%
MV Sup-Tires/Tube/Chain	0	250	500	500	500	250	100%
MV Sup-Gas & Oil	567	1,125	1,125	1,125	1,125	0	0%
Utilities - Water/Sewer	8,497	13,900	15,000	15,000	15,000	1,100	8%
Comm - Telephone	2,227	3,140	3,190	3,190	3,190	50	2%
Utilities - Electricity	14,772	15,590	15,590	15,590	15,590	0	0%
Utilities - Natural Gas	16,855	26,450	34,976	34,976	34,976	8,526	32%
Repairs - Buildings	6,384	9,350	9,350	9,350	9,350	0	0%
Repairs - Vehicles	405	800	1,000	1,000	1,000	200	25%
Repairs - Equipment	835	1,000	1,000	1,000	1,000	0	0%
Repairs - Maintenance Contr	3,153	2,915	2,915	2,915	2,915	0	0%
Training & Tuition	1,710	2,500	3,800	2,500	2,500	0	0%
Comm - Postage	384	350	350	350	350	0	0%
Travel-Mileage	200	200	500	500	500	300	150%
Dues & Subscriptions	2,102	1,527	2,750	2,000	2,000	473	31%
Community Programs	23,300	53,000	58,000	53,000	53,000	0	0%
<b>TOTAL</b>	<b>341,240</b>	<b>384,630</b>	<b>461,625</b>	<b>448,575</b>	<b>448,575</b>	<b>63,945</b>	<b>16.6%</b>



# City of Auburn

## Recreation & Sports Facilities

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Regular Salaries	Total	203,529	238,191	238,191
Sal-Rec Part-Time	Total	19,000	27,000	27,000
Longevity Bonus	Total	-	300	300
OT-Regular	Total	2,276	2,276	2,276

***Estimated Detail of Regular Salaries***

*Actual expenses may vary according to changing circumstances*

Regular Salaries	Staff	Adopted	
Recreation Director	1	\$ 80,000	\$ 80,000
Office Manager	1	\$ 36,075	\$ 36,075
Facility Maintenance	1	\$ 33,150	\$ 33,150
Recreation Program Specialist	2	\$ 75,101	\$ 75,101
Recreation Program Specialist w/fringe ( 25% GF, 25% SR, 50% Turf)	1	\$ 55,460	\$ 55,460
	6	<b>\$ 279,786</b>	<b>\$ 279,786</b>
<b>Special Revene &amp; Turf Reimb</b>		<b>\$ (41,595)</b>	<b>\$ (41,595)</b>
		<b>\$ 238,191</b>	<b>\$ 238,191</b>

***Estimated Detail of Sal-Rec Part-Time***

*Actual expenses may vary according to changing circumstances*

Sal-Rec Part-Time	Manager Proposed	Council Adopted
Hasty/Senior Building Supervisors	\$ -	
Part-Time Custodians	\$ 12,000	\$ 12,000
Senior Part Time Programmer	\$ 15,000	\$ 15,000
	<b>\$ 27,000</b>	<b>\$ 27,000</b>

***Estimated Detail of Longevity Bonus***

*Actual expenses may vary according to changing circumstances*

Longevity Bonus	Manager Proposed	Council Adopted
Longevity Bonus	\$ 300	\$ 300
	<b>\$ 300</b>	<b>\$ 300</b>

***Estimated Detail of OT-Regular***

*Actual expenses may vary according to changing circumstances*

OT-Regular	Manager Proposed	Council Adopted
OT-Regular	\$ 2,276	\$ 2,276
	<b>\$ 2,276</b>	<b>\$ 2,276</b>

Line Items		Last Year	Manager Proposed	Council Adopted
PS - General	Total	6,578	22,662	22,662
Medical Supplies	Total	300	300	300
Office Supplies	Total	3,500	3,500	3,500
Other Sup-Janitorial	Total	4,000	4,000	4,000

***Estimated Detail of PS - General***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
PS - General		
This account funds the registration system, and various maintenance agreements for systems and copiers, rebranding	\$ 22,662	\$ 22,662
	\$ 22,662	\$ 22,662

***Estimated Detail of Medical Supplies***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Medical Supplies		
Medical Supplies for staff and program participants	\$ 300	\$ 300
	\$ 300	\$ 300

***Estimated Detail of Office Supplies***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Office Supplies		
General office supplies	\$ 3,500	\$ 3,500
	\$ 3,500	\$ 3,500

***Estimated Detail of Other Sup-Janitorial***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup-Janitorial		
Janitorial supplies	\$ 4,000	\$ 4,000
	\$ 4,000	\$ 4,000



# City of Auburn Recreation & Sports Facilities

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Other Sup-Operating	Total	11,000	5,000	5,000
Other Sup - Maintenance	Total	2,350	2,350	2,350
MV Sup-Tires/Tube/Chain	Total	250	500	500
MV Sup-Gas & Oil	Total	1,125	1,125	1,125

***Estimated Detail of Other Sup-Operating***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Other Sup-Operating		
This account includes table and chair replacements, holiday decorations sports equipment and staff clothing	\$ 5,000	\$ 5,000
	\$ 5,000	\$ 5,000

***Estimated Detail of Other Sup - Maintenance***

	Manager Proposed	Council Adopted
Other Sup - Maintenance		
Maintenance supplies, annual gym floor cleaning and Hasty tile floors	\$ 2,350	\$ 2,350
	\$ 2,350	\$ 2,350

***Estimated Detail of MV Sup-Tires/Tube/Chain***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
MV Sup-Tires/Tube/Chain		
Department vehicles	\$ 500	\$ 500
	\$ 500	\$ 500

***Estimated Detail of MV Sup-Gas & Oil***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
MV Sup-Gas & Oil		
Departmental Vehicles	\$ 1,125	\$ 1,125
	\$ 1,125	\$ 1,125

Line Items		Last Year	Manager Proposed	Council Adopted
Water/Sewer	Total	13,900	15,000	15,000
Telephone	Total	3,140	3,190	3,190
Electricity	Total	15,590	\$ 15,590	\$ 15,590
Natural Gas	Total	26,450	\$ 34,976	\$ 34,976

***Estimated Detail of Water/Sewer***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Water/Sewer		
Festival Plaza, Hasty, Senior Center, Pond Bldg and Pettengill Irrigation.	\$ 15,000	\$ 15,000
	<b>\$ 15,000</b>	<b>\$ 15,000</b>

***Estimated Detail of Telephone***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Telephone		
Cellular and Land line phones	\$ 3,190	\$ 3,190
	<b>\$ 3,190</b>	<b>\$ 3,190</b>

***Estimated Detail of Electricity***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Electricity		
Festival Plaza, Hasty, Senior Center, Pond Bldg and Tot Lot.	\$ 15,590	\$ 15,590
	<b>\$ 15,590</b>	<b>\$ 15,590</b>

***Estimated Detail of Natural Gas***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Natural Gas		
Hasty , Hasty kitchen (propane), Senior center and Kitchen, Pond Bldg	\$ 34,976	\$ 34,976
	<b>\$ 34,976</b>	<b>\$ 34,976</b>

Line Items		Last Year	Manager Proposed	Council Adopted
Repairs - Buildings	Total	9,350	9,350	9,350
Repairs - Vehicles	Total	800	1,000	1,000
Repairs - Equipment	Total	1,000	1,000	1,000
Repairs - Maintenance Contract	Total	2,915	2,915	2,915

***Estimated Detail of Repairs - Buildings***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Repairs - Buildings		
Building and Signage repairs	\$ 9,350	\$ 9,350
	<b>\$ 9,350</b>	<b>\$ 9,350</b>

***Estimated Detail of Repairs - Vehicles***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Repairs - Vehicles		
Departmental Vehicles	\$ 1,000	\$ 1,000
	<b>\$ 1,000</b>	<b>\$ 1,000</b>

***Estimated Detail of Repairs - Equipment***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Repairs - Equipment		
General repairs	\$ 1,000	\$ 1,000
	<b>\$ 1,000</b>	<b>\$ 1,000</b>

***Estimated Detail of Repairs - Maintenance Contract***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Repairs - Maintenance Contract		
Fire extinguishers, furnace cleaning & maintenance, pond building winterization.	\$ 2,915	\$ 2,915
	<b>\$ 2,915</b>	<b>\$ 2,915</b>

Line Items		Last Year	Manager Proposed	Council Adopted
Training & Tuition	Total	2,500	2,500	2,500
Comm - Postage	Total	350	350	350
Travel-Mileage	Total	200	500	500
Dues & Subscriptions	Total	1,527	2,000	2,000

***Estimated Detail of Training & Tuition***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Training & Tuition		
Conferences and professional development for staff	\$ 2,500	\$ 2,500
	<b>\$ 2,500</b>	<b>\$ 2,500</b>

***Estimated Detail of Comm - Postage***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Comm - Postage		
Postage	\$ 350	\$ 350
	<b>\$ 350</b>	<b>\$ 350</b>

***Estimated Detail of Travel-Mileage***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Travel-Mileage		
Reimbursement for use of personal vehicles for city business	\$ 500	\$ 500
	<b>\$ 500</b>	<b>\$ 500</b>

***Estimated Detail of Dues & Subscriptions***

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Dues & Subscriptions		
Funds due to professional organizations and subscriptions for various publications.	\$ 2,000	\$ 2,000
	<b>\$ 2,000</b>	<b>\$ 2,000</b>

Line Items		Last Year	Manager Proposed	Council Adopted
Community Programs	Total	53,000	53,000	53,000

***Estimated Detail of Community Programs***

*Actual expenses may vary according to changing circumstances*

Community Programs	Manager Proposed	Council Adopted
Liberty Festival	\$ 10,000	\$ 10,000
Arts & Culture	\$ 5,000	\$ 5,000
Snowmobile Club matching grant money	\$ 3,000	\$ 3,000
Senior Programming	\$ 5,000	\$ 5,000
Farmers Market	\$ 5,000	\$ 5,000
PAL Center	\$ 25,000	\$ 25,000
New Programming	\$ -	
	<b>\$ 53,000</b>	<b>\$ 53,000</b>



# City of Auburn

## Master List

Fiscal Year 2020  
Adopted 6.24.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<b>Solid Waste</b>							
Solid Waste Disposal	450,022	509,835	525,130	400,000	400,000	(109,835)	-22%
Solid Waste Collection	417,457	477,178	465,000	452,000	452,000	(25,178)	-5%
Recycling Disposal	0	0	85,000	75,000	75,000	75,000	0%
Recycling Collection	0	0	109,990	102,500	102,500	102,500	0%
Advertising	0	1,000	1,000	1,000	1,000	0	0%
<b>TOTAL</b>	<b>867,479</b>	<b>988,013</b>	<b>1,186,120</b>	<b>1,030,500</b>	<b>1,030,500</b>	<b>42,487</b>	<b>4.3%</b>



# City of Auburn Solid Waste

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Solid Waste Disposal	Total	509,835	400,000	400,000
Solid Waste Collection	Total	477,178	452,000	452,000
Recycling Disposal	Total	-	75,000	75,000
Recycling Collection	Total	-	102,500	102,500
Advertising	Total	1,000	1,000	1,000

***Estimated Detail of Solid Waste Disposal***

*Actual expenses may vary according to changing circumstances*

Solid Waste Disposal	Manager Proposed	Council Adopted
Trash Disposal	\$ 400,000	\$ 400,000
	<b>\$ 400,000</b>	<b>\$ 400,000</b>

***Estimated Detail of Solid Waste Collection***

*Actual expenses may vary according to changing circumstances*

Solid Waste Collection	Manager Proposed	Council Adopted
Solid Waste Collection	\$ 452,000	\$ 452,000
	<b>\$ 452,000</b>	<b>\$ 452,000</b>

***Estimated Detail of Recycling Disposal***

*Actual expenses may vary according to changing circumstances*

Recycling Disposal	Manager Proposed	Council Adopted
Recycling Disposal	\$ 75,000	\$ 75,000
	<b>\$ 75,000</b>	<b>\$ 75,000</b>

***Estimated Detail of Recycling Collection***

*Actual expenses may vary according to changing circumstances*

Recycling Collection	Manager Proposed	Council Adopted
Recycling Collection	\$ 102,500	\$ 102,500
	<b>\$ 102,500</b>	<b>\$ 102,500</b>

***Estimated Detail of Advertising***

*Actual expenses may vary according to changing circumstances*

Advertising	Manager Proposed	Council Adopted
Advertising	\$ 1,000	\$ 1,000



# City of Auburn

## Master List

Fiscal Year 2020  
Adopted 6.24.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<b><i>Water &amp; Sewer</i></b>							
Catch Basin Maintenance Fee	12,500	12,500	12,500	12,500	12,500	0	0%
Public Fire Protection Fee	632,716	632,716	632,716	632,716	632,716	0	0%
<b>TOTAL</b>	<b>645,216</b>	<b>645,216</b>	<b>645,216</b>	<b>645,216</b>	<b>645,216</b>	<b>-</b>	<b>0.0%</b>



# City of Auburn Water & Sewer

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
Catch Basin Maintenance Fee	Total	12,500	12,500	12,500
Public Fire Protection Fee	Total	632,716	632,716	632,716

**Estimated Detail of Catch Basin Maintenance Fee**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Catch Basin Maintenance Fee		
Paid to Auburn Water & Sewer District	\$ 12,500	\$ 12,500
	\$ 12,500	\$ 12,500

**Estimated Detail of Public Fire Protection Fee**

*Actual expenses may vary according to changing circumstances*

	Manager Proposed	Council Adopted
Public Fire Protection Fee		
Paid to Auburn Water & Sewer District	\$ 632,716	\$ 632,716
	\$ 632,716	\$ 632,716

**Line Item Narrative**

**Catch Basin Maintenance Fee:** The City's catch basins drain into the sanitary sewer. As we continue our stormwater separation projects, this fee should decrease. There are about 400 catch basins that are still connected.

**Public Fire Protection Fee:** This fee is paid to the Auburn Water & Sewer District for the water that is ready and available from the hydrants, for fire suppression.



# City of Auburn

## Master List

Fiscal Year 2020  
Adopted 6.24.2019

Account Title	FY 2018 Actual	FY 2019 Approved	FY 2020 Dept. Request	FY 2020 Manager Proposed	FY 2020 Council Adopted	Increase/ Decrease	%
<b>Workers Compensation</b>						-	
WC Operating Transfer	555,164	581,360	664,910	637,910	637,910	56,550	10%
<b>TOTAL</b>	<b>555,164</b>	<b>581,360</b>	<b>664,910</b>	<b>637,910</b>	<b>637,910</b>	<b>56,550</b>	<b>9.7%</b>



# City of Auburn Workers Compensation

Fiscal Year 2020  
Adopted 6.24.2019

Line Items		Last Year	Manager Proposed	Council Adopted
WC Operating Transfer	Total	581,360	637,910	637,910

***Estimated Detail of WC Operating Transfer***

*Actual expenses may vary according to changing circumstances*

WC Operating Transfer Expenses	Manager Proposed	Council Adopted
Salaries	\$ 26,000	\$ 26,000
Operating Supplies	\$ 300	\$ 300
Training and Tuition	\$ 200	\$ 200
Mileage	\$ 100	\$ 100
Purchased Services:		
Annual Actuarial	\$ 7,500	\$ 7,500
Third Party Admin - Cross Insurance	\$ 34,000	\$ 34,000
Loss Control Services - Cross Insurance	\$ 10,000	\$ 10,000
Dues and Subscriptions:		
State Admin Assessment for Self Insurance	\$ 30,000	\$ 30,000
Fee to operate State W/C Board	\$ 3,410	\$ 3,410
Renewal application fee	\$ 400	\$ 400
State Supplemental Benefits Fund	\$ 6,000	\$ 6,000
Claims	\$ 425,000	\$ 425,000
Insurance	\$ 95,000	\$ 95,000
Capital Costs	\$ -	\$ -
<b>Total</b>	<b>\$ 637,910</b>	<b>\$ 637,910</b>

***Line Item Narrative***

**Workers Compensation:** The City is self-insured and therefore the management of this program must follow and be in accordance with Maine State Title 39-A. According to 39-A MRSA 154 (4),

### Projected Revenues and Expenses for F20

*Actual expenses may vary according to changing circumstances*

#### Ingersoll Turf Facility

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Dept. Request	Manager Proposed
<b>Total Revenues</b>	\$ 209,921	\$ 225,040	\$ 230,000	\$ 230,000
<b>Total Expenses</b>	\$ 144,727	\$ 222,705	\$ 232,440	\$ 225,491
<b>Profit (Loss)</b>	\$ 65,194	\$ 2,335	\$ (2,440)	\$ 4,509

Ingersoll Turf Facility Revenue Summary	FY 2018 Actual	FY 2019 Adopted	FY 2020 Dept. Request	Manager Proposed
Sponsorships	\$ 15,750	\$ 20,500	\$ 25,000	\$ 25,000
Batting Cages	\$ 13,832	\$ 12,240	\$ 13,000	\$ 13,000
Programs	\$ 78,432	\$ 90,000	\$ 90,000	\$ 90,000
Rental Income	\$ 101,907	\$ 102,300	\$ 102,000	\$ 102,000
	<b>\$ 209,921</b>	<b>\$ 225,040</b>	<b>\$ 230,000</b>	<b>\$ 230,000</b>

Ingersoll Turf Facility Expense Summary	FY 2018 Actual	FY 2019 Adopted	FY 2020 Dept. Request	Manager Proposed
Regular Salaries	\$ 63,736	\$ 89,470	\$ 103,975	\$ 103,975
Part-time Salaries	\$ 10,988	\$ 10,000	\$ 12,000	\$ 12,000
Health Insurance	\$ 10,547	\$ 12,000	\$ 12,000	\$ 19,051
FICA/Medicare	\$ 6,449	\$ 4,780	\$ 8,000	\$ 8,000
ICMA Retirement	\$ 3,796	\$ 3,750	\$ 6,305	\$ 6,305
Advertising	\$ 225	\$ 2,000	\$ 1,000	\$ 1,000
PS-Gen/Professional	\$ 4,330	\$ 4,160	\$ 4,160	\$ 4,160
Repairs-Building	\$ 2,073	\$ 12,000	\$ 12,000	\$ 12,000
Repairs-Maintenance	\$ 2,131	\$ -		
Training & Tuition	\$ -	\$ 800	\$ 800	\$ 800
Travel-Mileage Reimbursement	\$ -	\$ 200	\$ 200	\$ 200
Subscriptions & Dues	\$ 96	\$ 300	\$ 300	\$ 300
Office Supplies	\$ 220	\$ 1,000	\$ 1,000	\$ 1,000
Janitorial Supplies	\$ 580	\$ 3,500	\$ 3,500	\$ 3,500
Program Expenses	\$ 18,760	\$ 15,220	\$ 17,000	\$ 17,000
Telephone	\$ 1,398	\$ 1,400	\$ 1,400	\$ 1,400
Water/Sewer	\$ 2,109	\$ 2,000	\$ 2,100	\$ 2,100
Natural Gas	\$ 10,381	\$ 18,920	\$ 13,000	\$ 13,000
Electricity	\$ 6,908	\$ 8,000	\$ 8,000	\$ 8,000
Diesel Fuel	\$ -	\$ 600	\$ 600	\$ 600
Postage	\$ -	\$ 100	\$ 100	\$ 100
Insurance Premiums	\$ -	\$ 2,505		
Capital Outlay	\$ -	\$ 30,000	\$ 25,000	\$ 11,000
	<b>\$ 144,727</b>	<b>\$ 222,705</b>	<b>\$ 232,440</b>	<b>\$ 225,491</b>



# City of Auburn NSB Arena

Fiscal Year 2020  
Proposed 4.15.2019

## Projected Revenues and Expenses for FY20

*Actual expenses may vary according to changing circumstances*

### Norway Savings Bank Arena

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Dept. Request	Manager Proposed
<b>Total Revenues</b>	\$ 922,554	\$ 1,244,000	\$ 1,104,000	\$ 1,146,500
<b>Total Expenses</b>	\$ 1,317,325	\$ 1,242,425	\$ 1,220,355	\$ 1,118,386
<b>Profit (Loss)</b>	<b>\$ (394,771)</b>	<b>\$ 1,575</b>	<b>\$ (116,355)</b>	<b>\$ 28,114</b>

### NSB Arena Revenue Summary

#### Revenues

#### Ice Rental Revenue

Gladiators

Edward Little

Red Hornets

St Doms (Boys & Girls)

Poland/Gray New Gloucester

Central Maine Community College

SMMHL

Adult Leagues

HS/MS Other

Twin City Thunder

Camps/Clinics

Tournaments

Private Rentals

Public Skate

Shinny Hockey

Programs

Fundraising Program

Non Ice and Facility Rental

Skate Rentals

Concession

Vending Machines

Pro Shop

Sponsorships

	FY 2018 Actual	FY 2019 Adopted	FY 2020 Dept. Request	Manager Proposed
\$ 225,724	\$ 315,000	\$ 245,000	\$ 245,000	
\$ 21,580	\$ 22,000	\$ 22,000	\$ 22,000	
\$ 16,568	\$ 22,000	\$ 18,000	\$ 18,000	
\$ 45,159	\$ 46,000	\$ 46,000	\$ 46,000	
\$ 18,830	\$ 18,000	\$ 19,000	\$ 19,000	
\$ 14,123	\$ 18,000	\$ 18,000	\$ 18,000	
\$ 4,230	\$ 3,000	\$ 5,000	\$ 5,000	
\$ 119,030	\$ 135,000	\$ 120,000	\$ 120,000	
\$ 30,061	\$ 10,000	\$ 10,000	\$ 10,000	
	\$ 45,000	\$ 90,000	\$ 90,000	
\$ 41,278	\$ 50,000	\$ 45,000	\$ 50,000	
\$ 45,544	\$ 50,000	\$ 50,000	\$ 55,000	
\$ 35,831	\$ 80,000	\$ 50,000	\$ 60,000	
\$ 19,907	\$ 20,000	\$ 20,000	\$ 25,000	
\$ 6,980	\$ 10,000	\$ 7,500	\$ 7,500	
\$ 18,212	\$ 30,000	\$ 20,000	\$ 20,000	
\$ -	\$ 1,000	\$ 1,000	\$ 1,000	
\$ 31,143	\$ 30,000	\$ 50,000	\$ 65,000	
\$ 5,674	\$ 5,000	\$ 5,000	\$ 7,500	
\$ 10,985	\$ 16,500	\$ 16,500	\$ 16,500	
\$ 8,850	\$ 9,000	\$ 9,000	\$ 9,000	
\$ 7,027	\$ 8,500	\$ 7,000	\$ 7,000	
\$ 195,818	\$ 300,000	\$ 230,000	\$ 230,000	
<b>\$ 922,554</b>	<b>\$ 1,244,000</b>	<b>\$ 1,104,000</b>	<b>\$ 1,146,500</b>	



# City of Auburn NSB Arena

Fiscal Year 2020  
Proposed 4.15.2019

Line Items	FY 2018 Actual	FY 2019 Adopted	FY 2020 Dept. Request	Manager Proposed
<b>NSB Arena Expenditures</b>	<b>\$ 1,317,325</b>	<b>1,242,425</b>	<b>1,220,355</b>	<b>1,118,386</b>
<b>NSB Arena Expense Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Dept. Request</b>	<b>Manager Proposed</b>
<u>Expenses</u>				
Regular Salaries	\$ 244,049	\$ 245,000	\$ 218,705	\$ 218,705
Part-time Salaries	\$ 16,160	\$ 20,000	\$ 22,000	\$ 22,000
Programs	\$ 18,967	\$ 12,000	\$ 19,000	\$ 19,000
Health Insurance	\$ 62,977	\$ 60,000	\$ 63,000	\$ 56,300
FICA/Medicare	\$ 20,454	\$ 20,000	\$ 20,000	\$ 16,731
MEPERS	\$ 19,955	\$ 20,000	\$ 20,000	\$ 15,000
Advertising	\$ (2,700)	\$ 5,000	\$ 3,000	\$ 3,000
PS-Gen/Professional	\$ 6,867	\$ 5,000	\$ 7,000	\$ 7,000
PS-Drug Testing	\$ 886	\$ 400	\$ 400	\$ 400
PS-Solid Waste Disposal	\$ 588	\$ 775	\$ 600	\$ 600
Repairs-Buildings	\$ 13,492	\$ 4,000	\$ 32,000	\$ 9,000
Repairs-Vehicles	\$ 779	\$ 15,000	\$ -	\$ -
Repairs-Equipment	\$ 23,025	\$ 1,000	\$ -	\$ -
Transfer to General Fund	\$ 506,484	\$ 507,000	\$ 400,000	\$ 400,000
PS-Security	\$ 1,934	\$ 2,000	\$ 2,000	\$ 2,000
Training & Tuition	\$ 103	\$ 1,000	\$ 3,000	\$ 2,500
Subscriptions & Dues	\$ 6,863	\$ 5,600	\$ 7,000	\$ 6,000
Office Supplies	\$ 818	\$ 3,000	\$ 3,000	\$ 3,000
Operating Supplies	\$ 64,283	\$ 27,000	\$ 65,000	\$ 50,000
Advertising Signs	\$ 3,522	\$ 8,000	\$ 5,000	\$ 5,000
Safety Equipment	\$ 3,640	\$ 2,000	\$ 4,000	\$ 4,000
Telephone	\$ 5,020	\$ 5,000	\$ 5,000	\$ 5,000
Cable	\$ 573	\$ 1,000	\$ 1,000	\$ 1,000
Water/Sewer	\$ 49,195	\$ 23,500	\$ 40,000	\$ 40,000
Natural Gas	\$ 37,325	\$ 23,500	\$ 30,000	\$ 30,000
Electricity	\$ 171,923	\$ 170,000	\$ 160,000	\$ 160,000
Bottled Gas	\$ 1,779	\$ 2,000	\$ 2,000	\$ 2,000
Postage	\$ 84	\$ 150	\$ 150	\$ 150
Insurance Premiums	\$ 21,224	\$ 28,500	\$ 25,000	\$ 25,000
Operating Capital	\$ 17,056	\$ 25,000	\$ 62,500	\$ 15,000
	<b>\$ 1,317,325</b>	<b>\$ 1,242,425</b>	<b>\$ 1,220,355</b>	<b>\$ 1,118,386</b>